

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, March 8, 2021

9:30 am via Conference Call

<u>Trustees:</u>	<u>Attending Remotely From:</u>	<u>Role:</u>
Chet Opolski	Sterling Heights, MI	Chairman
Dan Bojalad	Rochester, MI	Trustee
Tracy Shippy	Sterling Heights, MI	Trustee
Brian Roehl	Troy, MI	Trustee

Others present: Burton Carlson, Graystone Consulting (via phone)
Bill Messner, Graystone Consulting (via phone)
Beth Sinagra, Spouse of Member (via phone)

Legal Representation: Aaron Castle (via phone)

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby (via phone)

The meeting was held via Conference Call

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated March 8, 2021: By D. Bojalad, seconded by B. Roehl.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes from the February 8, 2021 were presented.

Public Comment – None

Graystone Financial – Burton Carlson & Bill Messner (via phone)

B. Messner presented the Wealth Strategies Analysis to the Admin Committee. He reviewed Strategic Assumptions as well as Secular Assumptions with a focus on Equities and Fixed Income. He discussed correlations assumptions. After the overview he provided two potential portfolios for rebalancing after the recent sale of the B Notes.

Legal Report

A. Surviving Spouse Benefits

A. Castle presented a Memorandum which was intended to address a situation involving a former spouse who was remarried to her Retiree husband prior to the effective date of the VEBA. The Board was presented with the scenario where a Surviving Spouse was divorced from her deceased Retiree husband at the time of his retirement, but subsequently remarried him prior to the establishment and effective date of the VEBA. Accordingly, the Board needed to determine whether the Surviving Spouse is entitled to benefits from the VEBA considering the aforementioned marital history. Mr. Castle stated that it was his considered opinion that the Surviving Spouse in question remains eligible for benefits from the VEBA. He went on to say that this particular case presents an incredibly unique situation, and this opinion is based solely on the based on the particular facts and circumstances involved.

Motion – To recommend to the Board that the legal decision to grant continued benefits for this surviving spouse be adopted: By T. Shippy, seconded by D. Bojalad.

- Motion Carried – Unanimously

B. Open Meetings Act/Remote Meetings

A. Castle updated the Board that there are 3 bills pending in relation to the Open Meetings Act/Remote Meetings. Senate Bill No. 207 would amend the OMA to extend the dates for public bodies to meet remotely, under any circumstances, through June 30, 2021. House Bill No. 4286 would amend the OMA to permit public bodies whose members are appointed or elected in a manner other than via a general or special election and who are not compensated for service other than for reimbursement of normal costs of travel, may continue to meet remotely under any circumstances on and after March 31, 2021. He will keep the Admin Committee abreast of any possibly changes as the current bill is set to end March 31, 2021.

C. Weiler Settlement Surplus

A. Castle stated that he is awaiting response from City of Detroit Corporation Counsel.

D. Actuary & Benefits Consultant RFP

A. Castle informed the Admin Committee that the Board's Request for Supplemental Information are due April 1, 2021. He has received confirmation from several prospective vendors that they will be responding to the RFSI.

Administrative Report/Administrative Committee Report

A. BeneSys Board Meetings

Ms. Gjorgjevski informed the Board that although the BeneSys office in Troy is still closed to visitors due to COVID-19 there is a large conference room available in the building that can accommodate 16 people with social distancing. The Admin Committee was in agreeance that the Board Meeting on March 22, 2021 should be held in in person for Board Members, Legal Consultant, Financial Consultants and BeneSys and member so the public will still be able to attend via conference call.

Business Agent Report

Mr. Opolski let the Admin Committee know that he has started reaching out to members who are not enrolled and has been successful in reaching a few. He is getting them a Vital Information Form to complete. He will forward that to Ms. Crosby who will then update the members file and enroll that member in the HRA Plan starting the beginning of the month in which they respond. This way BeneSys has the most up to date contact info for member to make sure they get the Open Enrollment Materials going forward and members can begin using the benefits available to them.

Mr. Opolski let the Admin Committee know Susan Deseck has left Priority Health. Ron Crofoot is taking over until they find a replacement for Susan. She will be missed.

Mr. Opolski informed that Admin Committee that a Teams Meeting took place with Priority Health and BeneSys to update Mr. Opolski on a few issues from Priority Health that has arisen and the corrective action that had taken place by Priority Health. There were two incidents of wrong co-pay amounts being in the Priority Health System which have been corrected and claims reprocessed appropriately. There was also issues where incorrect ANOC or EOC documents mailed out to members in both the HMO & PPO Plans. Priority Health will be mailing out corrected ANOC and EOC documents to all members within the next 2-3 weeks.

Mr. Opolski also updated that he is still working closely with Ms. Crosby at BeneSys to resolve member concerns or problems as they arise. He informed the Admin Committee that he had reached out to Ed Wolyniec, CEO of BeneSys, to express the appreciation he has for Ms. Crosby. Ms. Gjorgjevski informed the Admin Committee and Ms. Crosby that she has been given a Service Excellence Award for her work with the Admin Committee, Board of Trustees and Members.

New Business

A. Member 2830409796 – Fraudulently Cashed HRA Check

Ms. Gjorgjevski explained to the Board that a member had his HRA Reimbursement Check stolen from the mail and fraudulently cashed. The member has completed everything on his end to assist Fifth Third in their investigation of this issue. However, it will take Fifth Third up to 180 days to complete their investigation and give the Trust back the funds so the check can be reissued. Ms. Gjorgjevski asked for approval to issue a check for member right away rather than asking him to wait 180 days.

Motion – To recommend to the Board that a replacement check be issued to member prior to the Fifth Third Investigation being completed as long as the member agrees that if he should happen to get a replacement check directly from Fifth Third he will return it to the trust: By D. Bojalad, seconded by B. Roehl.

- Motion Carried – Unanimously

B. Priority Health Benefit Plan & Document Discussion

This item was discussed under the Business Agent Report.

C. Priority Health - Susan Deseck

This item was discussed under the Business Agent Report.

Unfinished Business

A. Total Members Not Enrolled Data

This item was discussed under Business Agent Report.

B. Actuarial and/or Benefit Consulting Service

This item was discussed under Legal Report.

C. Weiler Settlement Surplus Funds

This item was discussed under Legal Report.

Correspondence - None

Trustee Comment/Open Forum - None

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By D. Bojalad, seconded by T. Shippy.

Motion Carried – Unanimously

Meeting adjourned at 11:05 am.