

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Board Meeting Minutes

Monday, January 23, 2023

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski
Richard Kosmack
Dan Bojalad
Brian Roehl
Greg Trozak
Tracy Shippy

Role:

Chairman
Trustee
Trustee
Trustee
Trustee
Trustee

Others present: Floyd Allen, Trustee (via phone)

Burton Carlson and Erik Burger, Graystone Consulting

Steve Pinkos and Hector Negroni, Foundation Credit (via phone)

Louis Sinagra (via phone)

Legal Representation: Aaron Castle

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby

The meeting was held In-Person at the BeneSys Office, Troy, MI

The meeting was called to order by Chairman Opolski at 9:30 am.

Motion – To accept the agenda for January 23, 2023: *By D. Bojalad, seconded by T. Shippy.*

- Motion Carried – Unanimously

Public Comment - None

Regular Minutes

Motion – To approve the Regular Meeting Minutes from December 19, 2022, and the Admin Committee Meeting Minutes from January 9, 2023, as presented: *By T. Shippy, seconded by R. Kosmack.*

- Motion Carried – Unanimously

Foundation Credit – Steve Pinkos and Hector Negroni

S. Pinkos and H. Negroni gave the Board a fund update as of January 2023. They informed the Board that the investment pipeline is diverse and robust as the needs for local infrastructure financing continue to grow beyond the capacity of traditional market channels. Discussion took place.

Graystone Financial – Burton Carlson and Erik Burger

B. Carlson gave a brief update on the B Notes. The B Notes have increased slightly again to \$75.55. There were trades that took place in December 2022 and January 2023, but they did not have an impact on the price of the notes.

The cash flow performance was reviewed which now include the Actuarial Valuation for December 31, 2021, information.

E. Burger gave a performance update of the fund for 4th Quarter 2022 which shows an increase of 6.45%. For the year the fund was down by -7.16%.

Motion – to authorize wire transfer of \$3M from investment account to cash account: ***By G. Trozak, seconded by R. Kosmack.***

- Motion Carried – Unanimously

Motion – to transfer up to \$18M cash to a money market account: ***By B. Roehl, seconded by T. Shippy.***

- Motion Carried – Unanimously

Financial Reports

BeneSys provided the December 2022 Fifth Third Statement, the November and December 2022 Morgan Stanley Statement and the October 2022 Financial Statements for review.

Motion – to review and accept the Fifth Third, Morgan Stanley and Financial Statements and to pay the Bills for Approval: ***By D. Bojalad, seconded by T. Shippy.***

- Motion Carried – Unanimously

Administrative Reports

A. Appeals

a. 1555718399

The Board reviewed the Level 2 Appeal materials provided by BeneSys.

Motion – to approve the appeal for participant 1555718399: *By B. Roehl, seconded by G. Trozak.*

- Motion Carried – Unanimously

B. BeneSys Claims Performance Report 4th Q 2022

Ms. Crosby presented the BeneSys Claim Performance Report for the 4th Quarter of 2022 to the Board for review. BeneSys met the Performance Guarantee for 4th Quarter 2022.

C. BeneSys Telephone Response Time Report 4th Q 2022

Ms. Crosby presented the BeneSys Telephone Response Time Report for the 4th Quarter of 2022 to the Board for review. BeneSys met the Performance Guarantee for Call Abandonment for 4th Quarter 2022. BeneSys did not met the Performance Guarantee for Average Speed to Answer for 4th Quarter 2022. Ms. Gjorgjevski indicated that a credit would be incorporated into a future invoice.

Legal Report

Mr. Castle provided the Board with a draft Request for Proposal for Investment Consultant Services as requested by the Admin Committee. The Board reviews its service providers periodically as part of their due diligence. The Board wants the Investment Committee to consider if they would like to pursue an RFP as part of that due diligence and report back to the Board with their recommendation.

Correspondence - None

Business Agent Report

Mr. Opolski stated to the Board that he has had fewer calls from members with questions and concerns however, the callers seem to be much angrier than usual. He thanked the Board and BeneSys for always working diligently to provide the best for the members.

New Business

A. Fifth Third Bank Options

This item was discussed by the Board.

B. HRA Direct Deposit Letter to Members Receiving Checks

Ms. Crosby presented a draft letter to Members who are receiving checks for HRA reimbursement. The Board discussed the letter and made suggestions for updates.

C. HRA Disbursement Analysis

Ms. Gjorgjevski presented an analysis of HRA Disbursements via Direct Deposit and Checks, and the cost associated with the process. Discussion took place.

Unfinished Business

A. HRA Reimbursement Direct Deposit Directive

This item was discussed in detail. The Board feels that with the increased cost of postage and the administrative costs of issuing checks and stopping payment and reissuing checks that have been lost or stolen from the mail there may be the need to implement a processing fee to offset the costs. More discussion will take place before a final decision is made.

Trustee Comment/Open Forum

Adjournment

Motion – to adjourn: *by B. Roehl, seconded by R. Kosmack.*

- Motion Carried - Unanimously

Meeting adjourned at 11:18 am.