

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Meeting Minutes

Monday, May 14, 2018

9:30 am at RDPFFA Office Sterling Heights Michigan  
Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296

Trustees:	Chet Opolski	Chairman
	John Clark	Vice Chairman
	Don Taylor (joined at 10:39am)	Trustee
	Tom Sheehan	Trustee
	John Barr	Trustee

**ABS Representation:** Chesla Emerick

**Legal Representation:** Aaron Castle

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30.

**Motion** – To accept the agenda dated May 14, 2018: By T. Sheehan, seconded by J. Barr

- Motion Carried – Unanimously

Admin Committee Meeting minutes – April 9, 2018 – approved already

**Legal Report**

**Administrative Appeals Procedure Policy** – Reviewed drafted policy procedures and coinciding forms. The appeals policy itself has not changed. The purpose of the policy is to spell out the claims and appeals process, as well as introduce forms to streamline the process.

**Motion** – To recommend to the Full Board approval of the appeal forms and procedures as amended: By J. Clark, seconded by J. Barr

- Motion Carried – Unanimously

**Deferred Retirees Memo** – Discussion followed. Given the current plan and documents, these individuals would not be covered under the Trust. The Plan Document states individuals must be retired and in receipt of retirement benefits from the PFRS as of 12/31/2014 in order to be covered by the Trust. A Plan amendment would be necessary to cover such individuals.

## Administrator Report/Administrative Committee Report

**Motion** – To move to closed session for appeal discussion, to protect the individuals privacy rights to his/her protected health information under HIPAA: By T. Sheehan, seconded by J.Barr.

- Roll Call Vote:
  - o Sheehan – aye
  - o Clark – aye
  - o Barr – aye
  - o Opolski – aye
- Motion Carried – Unanimously

The Administrative Committee went into a closed session at 10:14am.

The Administrative Committee came out of closed session at 10:37am.

### 2016 Appeal

**Motion** – To recommend to the Full Board the approval of the appeal for Ms. [redacted] on the bases she: By J. Barr, seconded by J.Clark.

request for

- Roll call vote:
  - All – aye
- Motion Carries – Unanimously

### 2016 Appeal

**Motion** – To recommend to the Full Board the approval of the appeal for Mr. [redacted] on the bases he: By J. Barr, seconded by J.Clark.

request for

- Roll call vote:
  - All – aye
- Motion Carries – Unanimously

### 2017 Appeal

Tabled for additional exploration of the member's enrollment.

### 2016 Appeal

**Motion** – To recommend to the Full Board the approval of the appeal for Mr. [redacted] on the bases he: By J. Barr, seconded by J. Clark.

request for

- Roll call vote:
  - All – aye
- Motion Carries – Unanimously

### 2017 Appeal

**Motion** – To recommend to the Full Board the approval of the appeal for Mr. s request for  
By J. Barr, seconded by J. Clark.

- Roll call vote:
  - All – aye
- Motion Carries – Unanimously

### 2017 Appeal

**Motion** – To recommend to the Full Board the approval of the appeal for Mr. request for  
By J. Barr, seconded by J. Clark.

- Roll call vote:
  - All – aye
- Motion Carries – Unanimously

\*\*D. Taylor Joined meeting at 10:39am. \*\*

### Business Agent Report

The letter that went out to membership spawned a series of appeals for 2016 & 2017. The response to the letter has been positive, congratulating the Board of Trustees on having someone in the office to help the membership. The Chairman has also received an additional 125 emails to add to the distribution list. On the days the Chairman is not in the office, the phone continuously rings. There have been a total of six newsletters that have gone out to the membership. The Chairman has received many positive emails in response. Believes the Business Agent Position opens up the lines of communication.

### Unfinished Business

None for the committee.

### New Business/ Open Forum

Next Administrative Committee Meeting – June 11, 2018

Cancellation of service with ABS – Discussion followed. Legal has contract from BeneSys. Will continue to review and negotiate final terms.

### Adjournment

**Motion** – To adjourn Administrative Committee Meeting: By T. Sheehan, support by J. Clark

- Motion Carried – Unanimously

Meeting adjourned at 10:53am.