

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Tuesday, August 8, 2023

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski
Tracy Shippy
Dan Bojalad
Greg Trozak
Richard Kosmack

Role:

Chair
Vice-Chair
Trustee
Trustee
Trustee

Others present: LaDom Brandon Berkley, Priority Health (via Teams)

Brian Green, AndCo. (in-person)
Brian Roehl, Trustee (via phone)
Louis Sinagra, Member (via phone)

Legal Representation: Aaron Castle

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated August 8, 2023: By D. Bojalad, seconded by R. Kosmack.

- Motion Carried – Unanimously

Public Comment - None

Priority Health – LaDom Brandon Berkley

Ms. Brandon Berkley updated the Admin Committee that Priority Health is on schedule for the Medicare Buy Back Credit, and there is no reason to think there will be any issues. A meeting took place with BeneSys regarding CMS address and name accuracy and a plan is in place to make sure that the file for December 1, 2023, will be accurate. She has been putting together the presentation for the Open Enrollment meetings. She will be including details regarding the Medicare Buy Back Credit and handling the what ifs. She will also review the OTC program, hearing aid benefits and how to use their website.

AndCo. Consulting – Brian Green

Mr. Green addressed the Admin Committee and thanked them for the opportunity to serve the Board as investment consultant. He gave an update to the Admin Committee. The assets have begun to move to Fifth Third Bank beginning on August 7, 2023. The assets are being transferred in kind. He also provided some recommendations.

Motion – To recommend to the Board that the current index investments with iShares be changed to lower cost Fidelity options, as recommended by AndCo: By G. Trozak, seconded by R. Kosmack.

- Motion Carried – Unanimously

Motion – To recommend to the Board that the current investments with Reinhart Partners Genesis Mutual Fund be changed to Reinhart Partners Genesis Separate Account subject to legal review and approval of contract, as recommended by AndCo: By T. Shippy, seconded by G. Trozak.

- Motion Carried – Unanimously

Motion – To recommend to the Board that the Boyd Watterson account paperwork be updated to remove Morgan Stanley, as recommended by AndCo: By R. Kosmack, seconded by D. Bojalad.

- Motion Carried – Unanimously

Legal Report

Mr. Castle opened discussion with the Admin Committee regarding the Priority Health data issue for CMS files. That the names and addresses of participants must match CMS files. BeneSys can certainly investigate verification software to match addresses to the USPS and the cost that would be associated with that. This item will continue to be discussed so a solution can be found.

Mr. Castle also provided an update regarding House Bill 4437. He communicated with MAPERS lobbyists regarding the language in the bill regarding the grant funds available to “a VEBA located in a City with a population over 600,000, established under the City’s bankruptcy plan.” Governor Whitmer has signed the bill. The Department of Labor will ultimately be responsible for setting up the process for obtaining the grant funds made available to Detroit VEBA(s) in the House Bill and determining the allocation of the funds. He will continue to follow this in Lansing and update the Board accordingly.

Administrator Report/Administrative Committee Report

A. Appeal 2715356963

Ms. Gjorgjevski presented the Appeal for participant 2715356963 to the Admin Committee. Discussion took place.

Motion – to recommend to the Board approval of the Appeal for participant 2715356963: ***By R. Kosmack, seconded by D. Bojalad.***

- Motion Carried – Unanimously

Business Agent Report

Chairman Opolski informed the Admin Committee that he has been focused on the change in Investment Consultant and the transfer of funds to Fifth Third as custodial bank. He has also been working with BeneSys and Priority Health toward Open Enrollment.

New Business

A. 2024 Updated HRA Claim Form

Ms. Crosby informed the Admin Committee that she updated the 2024 HRA Reimbursement Claim Form to reflect the new fax number and email address.

Unfinished Business

A. Direct Deposit Letter/Form Included with Checks

Ms. Crosby updated the Admin Committee that the Direct Deposit Letter/Form has gone into the first week of Augusts checks per the Boards request.

B. Open Enrollment Materials for 2024

Ms. Crosby provided the 2024 Open Enrollment Material Proofs for the Admin Committee to review and provide feedback on.

C. BeneSys – HRA Duplication Error

Ms. Crosby informed the Admin Committee that it was brought to her attention that there were an additional 11 spouses who received a duplicate HRA Reimbursement direct deposit in March 2023. The Claims department began holding monthly reimbursements for these 11 spouses in June 2023 without approval from the Board and without informing the members. Ms. Crosby and Ms. Gjorgjevski informed the Claims Supervisor that this was not acceptable. Letters have been mailed to these 11 spouses to have them pay back the overpayment per the Boards previous decision. As of today's meeting, two have done so.

Correspondence

- A. Boyd Watterson Quarterly Client Review Q2 2023**
- B. Boyd Watterson Investment Outlook July 2023**
- C. Delta Dental Response to Movelt Breach**
- D. Foundation Infrastructure Debt Fund Management Letter Q2 2023**

Trustee Comment/Open Forum

Trustee Bojalad updated the Admin Committee that there is a new scam where addresses were being changed on the USPS website fraudulently. As a result, you can no longer update addresses on the USPS website.

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By T. Shippy, seconded by R. Kosmack.

Motion Carried – Unanimously

Meeting adjourned at 11:17 a.m.