

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



**Admin Meeting Minutes**

**Monday, October 8, 2018**

**9:30 am at RDPFFA Office Sterling Heights Michigan**

**Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296**

<b>Trustees:</b>	<b>Chet Opolski</b>	<b>Chairman</b>
	<b>John Clark (T)</b>	<b>Vice Chairman</b>
	<b>Don Taylor</b>	<b>Trustee</b>
	<b>Tom Sheehan</b>	<b>Trustee</b>
	<b>John Barr</b>	<b>Trustee</b>

**ABS Representation: Lisa Duncan**

**Legal Representation: Aaron Castle**

**BeneSys Representation: Violet Gjorgjevski; Samarah Murray**

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30

**Motion – To accept the agenda dated October 8, 2018: By T. Sheehan, seconded by D. Taylor**

- Motion Carried – Unanimously

Admin Committee Meeting minutes – September 10, 2018 – were approved at the full board meeting.

**Legal Report**

No formal report for Legal. Legal is working with Priority for the TPA change, address change and possible W-9 that will be needed. Aaron will figure out if there is anything that will need to be done as far as updating with IRS. Aaron still has not heard from Legghio regarding the additional money, Don says that Legghio has written the letter and is preparing to send it.

### Administrator Report/Administrative Committee Report

Discussion held on the issue with the age in process. ABS is not building coverages for 2019, so we cannot do the age in process for those members who become eligible starting with January 2019. BeneSys/Violet will check with Michael to discuss how to handle this.

### Business Agent Report

Discussion on the appeals that are still coming in, slowing down slightly. The 15<sup>th</sup> new letter went out, strictly with information about OE.

### New Business/ Open Forum

Next Administrative Committee Meeting – November 12, 2018

ABS / Lisa Duncan will not be in attendance, Legal will take the minutes

### ABS left the meeting at 9:50

### Unfinished Business

Representatives from BeneSys presented the final version of the Open Enrollment materials that were sent to the printer for mailing. VEBA Participants should receive the materials by the end of the week.

### Adjournment

**Motion** – To adjourn Administrative Committee Meeting: By T. Sheehan, seconded by D. Taylor

- Motion Carried – Unanimously

Meeting adjourned at 10:23 am.