

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, April 12, 2021

9:30 am via Conference Call

<u>Trustees:</u>	<u>Attending:</u>	<u>Role:</u>
Chet Opolski	In-Person	Chairman
Tracy Shippy	In-Person	Trustee
Richard Kosmack	In-Person	Trustee
Dan Bojalad	Remotely from Rochester, MI	Trustee
Brian Roehl	In-Person	Trustee

Others present: Beth Sinagra, Spouse of Member (via phone)
Marsha Cole, Member (via phone)

Legal Representation: Aaron Castle (in-person)

BeneSys Representation: Violet Gjorgjevski (in-person) and Jennifer Crosby (via phone)

The meeting was held In-Person and via conference call from BeneSys Office, Troy, MI

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated April 12, 2021: By B. Roehl, seconded by R. Kosmack.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes from the March 8, 2021 were presented.

Public Comment

Member Marsha Cole addressed the Admin Committee about the Board of Trustees denying her appeal during their March 22, 2021 meeting. Ms. Cole stated that she qualifies for the Non-Medicare 65+ HRA because she must pay for her Medicare Part A due to lack of work credits. In 2019 she turned 65 and enrolled in the Aetna Medicare Advantage Plan through the Trust. In 2020 her Aetna coverage moved to Priority Health Medicare Advantage PPO which included a \$25/mo. HRA. She stated that she felt she was misled by the representatives she spoke with at BeneSys who she stated told her that she wasn't eligible for the Non-Medicare 65+ HRA. She is asking that the Board approve deducting the cost of her Medical Coverage through the Trust from the HRA amount going back to August 2019 and she be allowed to use the difference for claims. Chairman Opolski

thanked Ms. Cole for bringing her concern to the Admin Committee and told her that it would be discussed further during closed session later in the meeting. Ms. Cole left the meeting.

Legal Report

A. Public Meetings – COVID-19

A. Castle presented a Memorandum to update the Admin Committee regarding the Michigan Open Meetings Act 1976 PA 267, MCL 15.261 *et seq.* (“OMA”) which was amended twice in 2020, to allow public bodies to meet remotely during the COVID-19 pandemic. PA 228 of 2020 specifically allowed for virtual meetings to continue through the end of 2020, and PA 254 of 2020 was passed primarily to allow public bodies to continue meeting remotely from January 1, 2021, to March 31, 2021.

In accordance with PA 228 and PA 254, commencing March 31, 2021, through December 31, 2021, public bodies may continue to meet remotely only under the specific circumstances described in Section 3a of the OMA, including: (1) if a member has a “medical condition” (defined in the OMA as “an illness, injury, disability, or other health-related condition”) that precludes him or her from attending; (2) a “statewide or local state of emergency or state of disaster” is declared by the “governor or a local official, governing body, or chief administrative officer”; or (3) a member is not able to be physically present due to active military duty (which continues to be an appropriate exception beyond December 31, 2021).

Administrative Report/Administrative Committee Report

A. Appeal

- a. **2825215117** (see closed session at end of meeting)

Business Agent Report

A. Participant 1895765386

Participant spoke during Public Comment and the matter will be discussed further by the Admin Committee during closed session at end of meeting.

B. EAM Information and Overview

Mr. Opolski shared this information with the Admin Committee for informational purposes.

Mr. Opolski let the Admin Committee know that he has completed reaching out to members who are not enrolled and has been successful in reaching a several. He has been able to successfully enroll 12 members and has 16 more enrollments pending. BeneSys is enrolling the members and their spouses, if appropriate, in the HRA effective January 1, 2021. He asked the Admin Committee if additional follow up with these Non-Enrolled Members is warranted. It was determined that this effort was a large undertaking and can be considered successful. No further contact would be warranted at this time but may be done annually going forward. It was suggested that the list be provided at the Picnic in June 2021 to see if more non-enrolled members can be reached.

Mr. Opolski let the Admin Committee know that the Annual Picnic is scheduled for June 21, 2021. It will be the picnic only due to Covid-19 limitations.

Mr. Opolski also updated that he is still working closely with Ms. Crosby at BeneSys to resolve member concerns or problems as they arise. The phones continue to be busy especially with the March 31, 2021 deadline for 2020 HRA Claims.

New Business

A. 2020 Census Draft

Ms. Gjorgjevski presented the 2020 Census Draft from GRS for review. Mr. Castle will send email to GRS informing them that the Census Data is approved and to proceed with the Actuarial Valuation. The Admin Committee suggested GRS be given a deadline of June 1, 2021. In addition, Mr. Castle will review the Priority Health Contract to review the third-year rates.

B. Bond Proposal

Mr. Roehl informed that Admin Committee that he spoke with Trustee Dillon and there is a new potential opportunity for sale of B-Notes which would allow the Fund to invest in a new Infrastructure Fund. Mr. Roehl provided details about this opportunity to the Admin Committee. Mr. Roehl will reach out to Mr. Carlson from Graystone Consulting to get his recommendation and ask him to present details of that recommendation to the Investment Committee on April 26, 2021. Mr. Castle stated that some small changes may be needed to the Investment Policy should this proceed.

Unfinished Business

A. Total Members Not Enrolled Data

This item was discussed under Business Agent Report.

B. Actuarial and/or Benefit Consulting Service

RFP responses have been submitted to Mr. Castle. He stated that the same vendors that responded to the initial RFP last year submitted this time. Mr. Castle will review these, highlight any differences and email to the Board for review prior to the next Board Meeting.

C. Direct Deposit of HRA Checks

Ms. Gjorgjevski informed the Admin Committee that she is still working on completing the Cost/Benefit Analysis and will present it at the Board Meeting.

C. Weiler Settlement Surplus Funds

Mr. Castle stated that there are no new updates, he will reach out to the City again.

Correspondence - None

Mrs. Sinagra left the meeting at 10:51 am.

Motion – To enter into closed session at 10:51 am to address administrative appeals containing confidential personal health information protected under HIPAA: By B. Roehl, seconded by T. Shippy.

- Roll call vote: Bojadad – yes
- Opolski – yes
- Shippy – yes
- Kosmack – yes
- Roehl - yes

The Committee exited closed session at 11:19 am.

Motion – for participant 1895765386 after reconsideration to recommend to the Board that the original decision is reaffirmed: By T. Shippy, seconded by R. Kosmack.

- Motion Carried – Unanimously

Motion – for participant 2825215117 to recommend that Board approve Appeal for member to enroll his spouse in 2020 HRA benefit: By B. Roehl, seconded by R. Kosmack.

- Motion Carried – Unanimously

Trustee Comment/Open Forum

The Admin Committee had a detailed discussion regarding ideas for enhanced benefits for the 2022 benefit year.

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By B. Roehl, seconded by R. Kosmack.

- Motion Carried – Unanimously

Meeting adjourned at 11:32 am.