

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, December 7, 2020

9:30 am via Conference Call

<u>Trustees:</u>	<u>Attending Remotely From:</u>	<u>Role:</u>
Chet Opolski	Sterling Heights, MI	Chairman
Dan Bojalad	Rochester, MI	Trustee
Tracy Shippy	Utica, MI	Trustee
Richard Kosmack	Grosse Pointe Woods, MI	Trustee
Brian Roehl	Troy, MI	Trustee

Legal Representation: Aaron Castle (via phone)

Others present: Susan Deseck, Ron Crofoot from Priority Health

BeneSys Representation: Violet Gjorgjevski, Jennifer Crosby (via phone)

The meeting was held via Conference Call

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated December 7, 2020: By D. Bojalad, seconded by R. Kosmack.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes and Closed Meeting Minutes from the November 9, 2020 were presented.

Public Comment – None

Priority Health – Susan Deseck and Ron Crofoot

Mr. Crofoot shared with the Admin Committee that the Fund did not meet the medical loss ratio required to receive a Pandemic Premium Credit in December 2020. Priority Health will extend the additional benefits offered as a result of the COVID-19 Pandemic through March 2021. The benefits are \$0 Member cost share for the testing and treatment of COVID-19 and \$0 Member cost share for Primary Care Physicians (PCP) visits whether in-person, or virtual.

Graystone Consulting – Burton Carlson and Erik Burger

Mr. Carlson presented a recommendation to the Board for investment of funds from the cash account. He discussed the current investment allocation, the plan liquidity and made the recommendation to invest into an exchange-traded fund that tracks U.S. equity market to further the plan toward its target investment allocation. This matter will be presented to the full Board per recommendation from the Admin Committee.

Mr. Carlson also provided a quote from First State Trust Company for custodial services for the Admin Committee to review.

Legal Report

A. Actuary/Benefit Consultant RFP

Mr. Castle provided detailed information as a reminder to the Admin Committee of the presentations given in the Spring of 2020 to put the matter back on the agenda. The minutes reflected that we would revisit the matter later in the year. Discussion took place. The Trust still has GRS under contract, so the matter isn't urgent. However, Ms. Gjorgjevski reminded the Admin Committee that if a change was going to be made sooner would be better than later because we want to have reporting in time for Open Enrollment 2022 planning. Chairman Opolski requested the matter be kept on agenda for further discussion at the Board Meeting.

B. Remote/Virtual Meetings

Mr. Castle gave an update on Remote/Virtual Meetings. He stated that the Board is required to have procedures in place for 2021. Right now, Mr. Castle is holding off on full action because there are current discussions in Lansing that could impact the law for 2021. He did provide a draft Rules of Procedure for review. This will be further discussed at the Board Meeting.

C. Weiler Settlement Surplus

Mr. Castle informed the Admin Committee that he spoke with Deputy Corp. Counsel Raimi and Chief of Staff Adams on December 4th regarding the Weiler settlement fund. They indicated that neither of them were aware of the prospect of transferring the surplus settlement funds to the VEBA, and that they would take a closer look at the settlement agreement to see if they could file a motion to re-open the case.

D. Custodial Bank

Mr. Castle shared with the Admin Committee that he received a Revised Fee Schedule for custodial services from Fifth Third Bank. They are offering significant savings that are comparable to the quote from First State Trust Company. And in addition, there would be no legal fees with Fifth Third Bank that could possibly be incurred in negotiations with First State Trust.

Motion – To recommend to the Board to approve the Revised Fee Schedule from Fifth Third Bank: By R. Kosmack, seconded by D. Bojalad.

- Motion Carried – Unanimously

Administrative Report/Administrative Committee Report

Ms. Crosby gave a brief update regarding the Open Enrollment process. She informed the Admin Committee that overall, the Open Enrollment went very well. There were some issues with the mail and members not

receiving their packets. Those members are being given additional time to get their enrollment forms into the office. BeneSys is being flexible on a case by case basis because the mail has been very unreliable and slow with the pandemic and the presidential election.

Business Agent Report

Mr. Opolski stated that he will be sending out a Newsletter later this week. There has been an increase in calls regarding the HRA. People needing forms, questions regarding filling out the form for end of year payment, also claims taking longer to reach the BeneSys office due to mail. In addition, he has been working with Priority Health for a couple of Florida members that are having difficulty finding physicians to take the coverage. Priority Health has been very responsive.

New Business

Unfinished Business

A. Actuarial and/or Benefit Consulting Service

This item was discussed in detail during the Legal Report.

B. Turn Around Time

Ms. Gjorgjevski updated the Admin Committee that she continues to work with upper management regarding the Performance Guarantee and will have more details soon.

C. Weiler Settlement Surplus Funds

This item was discussed in detail during the Legal Report.

Correspondence - None

Trustee Comment/Open Forum

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By R. Kosmack, seconded by B. Roehl.

Motion Carried – Unanimously

Meeting adjourned at 10:38 am.