

**CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST**



**Meeting Minutes - Administrative Committee Board**

**Monday, December 12, 2016**

**9:30 am at ABS Office Sterling Heights Michigan**

**Conference Call In: 1-877-873-8018 Access Code 6654340 Host ABS 4763**

<b>Trustees:</b>	<b>Chet Opolski</b>	<b>Chairman</b>
	<b>John Clark (T)</b>	<b>VP Chairman</b>
	<b>Don Taylor</b>	<b>Trustee</b>
	<b>Tom Sheehan - Excused</b>	<b>Trustee</b>

<b>ABS:</b>	<b>Lisa Duncan</b>	<b>VMT: Aaron Castle</b>
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The meeting was held at the offices of the Trust's Administrator, ABS, at 8220 Irving Road, Sterling Hgts., MI 48312. The Chairman called the Board meeting to order at 9:30

- Legal Counsel representative(s): A. Castle
- ABS representative(s): L. Duncan

**Motion** – To accept the agenda dated December 12, 2016: By D. Taylor, seconded by J. Clark

- Motion Carried – Unanimously

**Motion** – To approve the meeting minutes from November 14: By D. Taylor, seconded by J. Clark

- Motion Carried – Unanimously

**Legal Report**

Legal Counsel presented the board with an amended draft of the Plan Document. The document was reviewed, and Legal was asked to make some additional changes and then present it to the full board.

- a. Add definition of Surviving Spouse
- b. Expand definition of Duty Disability

**Administrator Report**

ABS brought to the attention of the board, the issue with Surviving spouses and nonpayment of premiums. Abs will have a report to present to the full board 12-19-2016, and asks that a procedure be outlined to be added to the plan document.

**New Business**

Meeting adjourned at 10:03

Lisa Duncan