

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, October 10, 2022

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski
Tracy Shippy
Richard Kosmack
Dan Bojalad
Brian Roehl
Greg Trozak

Role:

Chairman
Vice-Chair
Trustee
Trustee
Trustee
Trustee

Others present: Louis Sinagra, Member (via phone)

Legal Representation: Aaron Castle

BeneSys Representation: Violet Gjorgjevski, Jennifer Crosby (via phone)

The meeting was called to order at 9:31 am.

Motion – To accept the agenda dated October 10, 2022: By D. Bojalad, seconded by T. Shippy.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes from September 12, 2022 were presented.

Public Comment - None

Financial Consultants - None

Legal Report - None

Administrative Report/Administrative Committee Report

A. Benesys Claims Performance Report 3rd Q 2022

Ms. Crosby presented the BeneSys Telephone Response Time Report for the 3rd Quarter of 2022 to the Board for review. BeneSys met the Performance Guarantee for 3rd Quarter 2022.

B. BeneSys Telephone Turn Around Time Report 3rd Q 2022

Ms. Crosby presented the BeneSys Claim Turn Around Time Report for the 3rd Quarter of 2022 to the Board for review. BeneSys met the Performance Guarantee for 3rd Quarter 2022.

Business Agent Report

Chairman Opolski updated the Admin Committee that he sent out a Newsletter with the 2023 benefit and open enrollment information.

Chairman Opolski updated the Admin Committee that both Brian Roehl and Dan Bojalad are seeking reelection to the Board of Trustees.

New Business

A. Trustee Expense Voucher – Rick Kosmack

Motion – To recommend to the Board approval of the Expense Voucher for MAPERS Fall Conference 2022 submitted by Trustee Rick Kosmack for reimbursement: By G. Trozak, seconded by D. Bojalad.

- Motion Carried – R. Kosmack abstained

B. Trustee Additional Meeting Stipend Request Form

Ms. Crosby presented a draft of the Trustee Additional Meeting Stipend Request Form as requested by the Board. Suggested edits made. Mr. Castle will add necessary disclaimer to the form before finalized.

C. Priority Health 2023 Performance Guarantees

Priority Health provided their 2023 Performance Guarantees. Mr. Castle will review prior to having document executed by the Board Chairman.

D. 2023 Open Enrollment Book Error Correction

Chairman Opolski updated the Admin Committee that an error was found in the Open Enrollment Book after it had already been printed. BeneSys drafted a correction notice which was included in the Open Enrollment Packets. The error was in relation to the MOOP information provided in the benefit comparison chart. The error was announced, and correction notice was provided at the Member Meeting held on October 6, 2022, in Mr. Opolski's newsletter to Members and on the Member website.

Unfinished Business - None

Correspondence

These items were provided to the Admin Committee for information purposes.

A. Priority Health New Care EOB Sample 18 - 20

B. Foundation Infrastructure Debt Fund – Amendment One to LPA 21 - 22

C. Foundation Infrastructure Debt Fund – LP Closing

D. Foundation Infrastructure Debt Fund – PPM Supplement No. 1

E. Foundation Infrastructure Debut Fund – John Dagnostino Director Bio

Trustee Comment/Open Forum

Discussion took place regarding the Admin Committee Meeting Schedule for 2023. An additional change will be made.

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By B. Roehl, seconded by R. Kosmack.

Motion Carried – Unanimously

Meeting adjourned at 9:59 a.m.