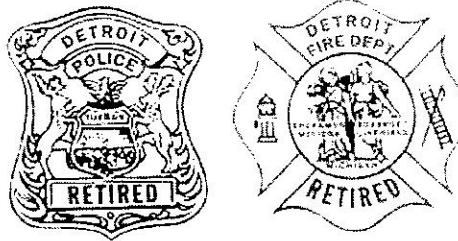


CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



**Meeting Minutes - Administrative Committee Board**

**Monday, March 13, 2017**

**9:30 am at ABS Office Sterling Heights Michigan**  
**Conference Call In: 1-877-873-8018 Access Code 6654340 Host ABS 4763**

<b>Trustees:</b>	<b>Chet Opolski</b>	<b>Chairman</b>
	<b>John Clark</b>	<b>VP Chairman</b>
	<b>Don Taylor</b>	<b>Trustee</b>
	<b>Tom Sheehan</b>	<b>Trustee</b>
<b>ABS:</b>	<b>Lisa Duncan</b>	<b>VMT: Aaron Castle</b>

The meeting was held at the offices of the Trust's Administrator, ABS, at 8220 Irving Road, Sterling Hgts., MI 48312. The Chairman called the Board meeting to order at 9:35

- Legal Counsel representative(s): A. Castle
- ABS representative(s): L. Duncan

**Motion** – To accept the agenda dated March 13, 2017: By T. Sheehan, seconded by D. Taylor

- Motion Carried – Unanimously

**Motion** – To approve the meeting minutes from February 13, 2017: By T. Sheehan, seconded by D. Taylor

- Motion Carried – Unanimously

**No formal legal report**

Legal advised that Aetna wants to change the contract so there is no renewal; it continues but can still be termed. This would mean that legal would not have to review a contract from them every year.

## **Administrator Report**

- a) The full board meeting on April 24, 2017 – Lisa will be calling in
- b) The Admin Committee meeting on May 8, 2017 – Lisa will not be at – do we want to change the date?

**The date will stay the same; An ABS rep will attend in my absence**

- c) The full board meeting on May 22, 2017 – Lisa will be out of town
- The date will stay the same; An ABS rep will attend in my absence**
- d) The Admin Committee meeting on June 12, 2017 - Lisa will not be at – do we want to change the date?

**The date will stay the same; An ABS rep will attend in my absence**

## **Unfinished Business**

Legal will clarify with SSDC that they will be paying ABS to do the mailings.

The board would like a disclaimer on the SSDC letters.

## **New Business**

**Motion** – Chairman Chet Opolski made a motion to recommend to the full board to add John Barr to the Admin Committee Board: By J. Clark, Seconded by D. Taylor

- Motion Carried – Unanimously

**Motion** – To adjourn: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Meeting adjourned at 10:00

Lisa Duncan