

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Meeting Minutes - Administrative Committee Board

Monday, March 13, 2017

9:30 am at ABS Office Sterling Heights Michigan

Conference Call In: 1-877-873-8018 Access Code 6654340 Host ABS 4763

Trustees:	Chet Opolski	Chairman
	John Clark	VP Chairman
	Don Taylor	Trustee
	Tom Sheehan	Trustee

ABS:	Lisa Duncan	VMT: Aaron Castle
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The meeting was held at the offices of the Trust's Administrator, ABS, at 8220 Irving Road, Sterling Hgts., MI 48312. The Chairman called the Board meeting to order at 9:35

- Legal Counsel representative(s): A. Castle
- ABS representative(s): L. Duncan

Motion – To accept the agenda dated March 13, 2017: By T. Sheehan, seconded by D. Taylor

- Motion Carried – Unanimously

Motion – To approve the meeting minutes from February 13, 2017: By T. Sheehan, seconded by D. Taylor

- Motion Carried – Unanimously

No formal legal report

Legal advised that Aetna wants to change the contract so there is no renewal; it continues but can still be termed. This would mean that legal would not have to review a contract from them every year.

Administrator Report

- a) The full board meeting on April 24, 2017 – Lisa will be calling in
- b) The Admin Committee meeting on May 8, 2017 – Lisa will not be at – do we want to change the date?

The date will stay the same; An ABS rep will attend in my absence

- c) The full board meeting on May 22, 2017 – Lisa will be out of town

The date will stay the same; An ABS rep will attend in my absence

- d) The Admin Committee meeting on June 12, 2017 - Lisa will not be at – do we want to change the date?

The date will stay the same; An ABS rep will attend in my absence

Unfinished Business

Legal will clarify with SSDC that they will be paying ABS to do the mailings.

The board would like a disclaimer on the SSDC letters.

New Business

Motion – Chairman Chet Opolski made a motion to recommend to the full board to add John Barr to the Admin Committee Board: By J. Clark, Seconded by D. Taylor

- Motion Carried – Unanimously

Motion – To adjourn: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Meeting adjourned at 10:00

Lisa Duncan