

## CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



### Admin Committee Meeting Minutes

Monday, October 9, 2023

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

#### Trustees:

Chet Opolski  
Tracy Shippy  
Dan Bojalad  
Greg Trozak  
Richard Kosmack  
Brian Roehl

#### Role:

Chair  
Vice-Chair  
Trustee  
Trustee  
Trustee  
Trustee

**Others present:** Brian Green, AndCo. (in-person)  
LaDom Brandon Berkley, Priority Health (via Teams)  
Michael Pavlick, Fifth Third Bank (in-person)  
Louis Sinagra, Member (via phone)

**Legal Representation:** Aaron Castle (via Teams)

**BeneSys Representation:** Violet Gjorgjevski and Jennifer Crosby

The meeting was called to order at 9:30 am.

**Motion** – To accept the agenda dated October 9, 2023: By D. Bojalad, seconded by T. Shippy.

- Motion Carried – Unanimously

#### Public Comment – None

#### Priority Health – LaDom Brandon Berkley

Ms. Brandon Berkley addressed the Admin Committee regarding Kroger Pharmacy leaving their Network effective January 1, 2024. She explained that ESI (Express Scripts) and Kroger Pharmacy had a falling out and ended their relationship January 1, 2023. Because Kroger Pharmacy had a legal contract with Priority Health, they agreed to provide pharmacy services to Priority Health participants through December 31, 2023. Communication from Priority Health is going out to participants next week and will provide the closest pharmacy that is in Network. This change will affect 362 Police & Fire participants. Mr. Opolski and Ms. Crosby had informed Ms. Brandon Berkley that they have spoken to participants who have been refused

vaccinations at Kroger Pharmacies recently. Ms. Brandon Berkley said this is extremely disheartening and that members should be encouraged to call Priority Health while at the pharmacy to have this issue dealt with in the moment if possible.

Additionally, discussion took place regarding approximately 50 Priority Health participants are receiving Medicaid with a portion of their Part B cost being covered by the State of Michigan. As a result, those members may not receive the benefit for the \$50 Part B Credit. Discussion took place regarding this issue and the matter will remain on the agenda for further discussion.

#### **Fifth Third Bank – Michael Pavlick**

Mr. Pavlick introduced himself to the Admin Committee. He has taken over as the Relationship Manager for the City of Detroit Police & Fire Retiree HCT with Kristi Tice having retired. He reviewed a snapshot and update regarding Fifth Third Bank, Custody Services Daily Activity, Benefits of using Fifth Third Bank and who the service team for the Trust is.

#### **AndCo. Consulting – Brian Green**

Mr. Green introduced Private Debt for the Admin Committee from an educational standpoint.

#### **Legal Report**

Mr. Castle updated the Admin Committee that the letter to the Michigan Department of Labor and Economic Opportunity from the Board of Trustees regarding the Detroit VEBA Healthcare Grants went out via email. Copies were also provided to Gov. Gretchen Whitmer, House Appropriation Committee, Senate Appropriations Committee, and the Retired Detroit Police and Firefighters Association.

In addition, Mr. Castle provided a letter from the Board to Kapnick Insurance Group. It was discovered that Kapnick, who provided TPA services for the Coalition of Detroit Public Safety Unions (CDPSU) Trust, mailed open enrollment materials to some of the Surviving Spouses of this Trust in error. This caused a great deal of confusion for these Surviving Spouses. The letter requests that Kapnick address the error and present a correction so that this issue doesn't arise in the future.

**Motion** – To authorize Chairman Opolski to sign the letter to concur with the Boards discussion and request for action: By T. Shippy, seconded by D. Bojalad.

Motion Carried – Unanimously

#### **Administrator Report/Administrative Committee Report - None**

#### **Business Agent Report**

##### **A. Business Agent Communication System**

Chairman Opolski updated the Admin Committee that after his discussion with the Board and through suggestion from Mr. Green the new cell phone is an excellent solution to the concerns of the RDPFFA office regarding members having to wait for responses from him until he is in the office.

## **B. Open Enrollment Packet Not Sealed**

Mr. Opolski let the Board know that he received his Open Enrollment packet in a separate envelope from the post office saying it has been damaged in delivery. The only issue with the packet is that it wasn't sealed. BeneSys reached out to the printer and informed them of the issue. They have increased their quality control measures to make sure this isn't an issue in the future because some mailings have PHI and need to be sealed to ensure privacy.

## **C. Direct Deposit/Check Fee for Priority Health Participants**

Discussion took place regarding Priority Health Participants who won't be utilizing the HRA beginning in 2024 but may wait until 2024 to submit their HRA Claims for 2023 having the \$2 fee for receiving a paper check. It was determined that enough communication has gone out to members informing them of the upcoming fee starting January 1, 2024, that would allow them to make an appropriate decision of when to submit their 2023 HRA claims if they don't want to accrue the fee or to sign up for Direct Deposit.

## **D. Priority Health – Kroger Pharmacy Issues**

This matter was discussed with Ms. Brandon Berkley earlier in the meeting.

## **E. Remaining Funds When Last Man Standing**

Next, Chairman Opolski talked to the Admin Committee regarding what would happen with any funds that may be left over in the Trust after the last member passes away. This matter was discussed by the Admin Committee, and it was determined that funds should go to the Trust for Police and Fire retirees after January 1, 2015. Mr. Castle stated that this would require amending the Trust agreement which means a Super Majority Vote is required.

**Motion** – To recommend to the full Board that the Trust be Amended to allow any remaining funds in the Trust after the last member is deceased to go to the Trust for Police & Fire Retirees after January 1, 2015: By D. Bojalad, seconded by G. Trozak.

Motion Carried – Unanimously

## **New Business**

### **A. Priority Health Presentation for Open Enrollment Meeting**

Ms. Brandon Berkley provided her Presentation for the Open Enrollment Meeting for the Admin Committees review.

### **B. HRA Reimbursement Form – Required Supporting Documents Verbiage**

Ms. Crosby provided updated verbiage that she would like to have included on the HRA Reimbursement Forms starting January 1, 2024. The current verbiage is very limiting and not entirely accurate. To provide a more complete yet simplified explanation of what documentation is needed to receive a reimbursement. The Admin Committee made suggested edits and Ms. Crosby will present an updated document to the full Board for consideration.

## **Unfinished Business**

### **A. BeneSys – HRA Duplication Error**

Ms. Crosby updated the Admin Committee that all spouses who were overpaid due to the Direct Deposit duplication error have paid back the Trust and this matter has been resolved.

### **B. Kapnick Mailing Issue**

This matter was discussed in the Legal Report.

## **Correspondence - None**

## **Trustee Comment/Open Forum**

Mr. Opolski requested that the 2024 Meeting Calendar draft be prepared for the Board meeting and that Trustees start looking at their calendars to determine if they need any meetings adjusted.

## **Adjournment**

**Motion** – To adjourn the Administrative Committee Meeting: By R. Kosmack, seconded by B. Roehl.

Motion Carried – Unanimously

Meeting adjourned at 11:54 a.m.