

## CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



### Admin Committee Meeting Minutes

Monday, July 11, 2022

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

#### Trustees:

Chet Opolski  
Tracy Shippy  
Richard Kosmack  
Dan Bojalad  
Brian Roehl  
Greg Trozak

#### Role:

Chairman  
Vice-Chair  
Trustee  
Trustee  
Trustee  
Trustee

**Others present:** Louis Sinagra, Member (via phone)

**Legal Representation:** Frank Judd

**BeneSys Representation:** Violet Gjorgjevski and Jennifer Crosby

The meeting was called to order at 9:31 am.

**Motion** – To accept the agenda dated July 11, 2022: By D. Bojalad, seconded by R. Kosmack.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes from June 13, 2022 were presented.

**Public Comment - None**

#### **Financial Consultants**

Chairman Opolski updated that Board that he received notification for funds to be submitted for the Infrastructure Fund. He worked with Burton Carlson from Graystone and Aaron Castle, legal counsel, to complete needed documents and getting funds submitted.

## **Legal Report**

Mr. Judd updated the Admin Committee that Aaron has received the Robin Geller contract documents and will be reviewing those. He is also working on finding other firms to present to the Board to consider for a second Portfolio Monitoring agency.

## **Administrative Report/Administrative Committee Report**

### **A. Outstanding HRA Check Report – June 2022**

Ms. Crosby presented the list of outstanding HRA Checks for the Admin Committee to review. There are 84 checks currently stale dated going back as far as 2019. The total of these outstanding/uncashed checks is \$14,597.58. Letters are being mailed to members asking them to reach out to our office to have the checks reissued. The Admin Committee asked that Yasir reach out to those members that had uncashed checks over \$1,000 and speak to them about getting the checks reissued and also about signing up for Direct Deposit.

### **B. Appeals**

a. 2796277936

b. 2816552484

This matter is being handled in Closed Session at the end of meeting.

## **Business Agent Report**

Chairman Opolski updated the Admin Committee that business for him has been normal. Nothing unusual since the last meeting.

## **New Business**

### **A. West Side Venue for Open Enrollment Meeting**

Ms. Crosby provided the Admin Committee with options of Venues to have the West Side Open Enrollment Meeting this fall. The Admin Committee is hoping that the Stitt Post 232 will accommodate the VEBA members, but they may not be able to. Ms. Crosby will continue to work on this with feedback received from the Trustees.

### **B. Dental & Vision Coverage 2023**

Chairman Opolski updated the Board that he did reach out to Tom Schneider with COPS Trust to discuss 2023 Dental & Vision coverage. The Board would like to increase these benefits for the members potentially and wanted to begin discussion with Mr. Schneider. As of today's meeting, Mr. Opolski hasn't heard back from Mr. Schneider. This will be reviewed more at the Board Meeting.

### **C. Open Enrollment Draft Documents 2023**

Ms. Crosby provided the Admin Committee with the 2023 Open Enrollment documentation. She has begun updating the documents with what she can so far. Suggestions and feedback were given. She will continue to make updates as she is able and as decisions are made by the Board.

## **Unfinished Business**

### **A. Priority Health Renewal 2023**

LaDominic Brandon Berkley provided the 2023 Summary of Benefits for both the PPO and HMO plans. She also provided some potential benefits enhancements for the Admin Committee to review. GRS will be presenting the Actuarial Valuation for December 31, 2021, at the next Board Meeting so further discussion will take place at that time.

## **Correspondence**

### **A. Exela Ransomware Incident FAQ's**

## **Trustee Comment/Open Forum**

**Motion** – To enter into closed session at 10:22 am to address administrative related matter containing confidential personal health information under HIPAA: By B. Roehl, seconded by D. Bojalad.

Roll call vote: Opolski – yes  
Shippy - yes  
Kosmack – yes  
Bojalad – yes  
Roehl – yes  
Trozak - Yes

The Board exited closed session at 10:27 am.

**Motion** – To recommend to the Board that the Appeal for Participant 2796277936 be approved: By D. Bojalad, seconded by R. Kosmack.

Motion Carried – Unanimously

**Motion** – To recommend to the Board that the Appeal for Participant 2816552484 be approved: By G. Trozak, seconded by T. Shippy.

Motion Carried – Unanimously

## **Adjournment**

**Motion** – To adjourn the Administrative Committee Meeting: By B. Roehl, seconded by D. Bojalad.

Motion Carried – Unanimously

Meeting adjourned at 10:30 a.m.