

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, April 11, 2022

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski
Richard Kosmack
Dan Bojalad
Brian Roehl
Tracy Shippy
Greg Trozak

Role:

Chairman
Trustee
Trustee
Trustee
Trustee
Trustee

Others present: Louis Sinagra, Member (via phone)

Legal Representation: Aaron Castle (in-person)

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby (in-person)

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated April 11, 2022: By D. Bojalad, seconded by T. Shippy.

- Motion Carried – Unanimously

Public Comment

Mr. Sinagra brought to the Boards attention that he is having issues with Priority Health and the Hearing Aid benefit. He was referred to Tru-Hearing in error and there seems to be an issue with the Multi-Plan where he lives in Arizona. Ms. Crosby had heard of the difficulties he was having and had a rep from Priority Health reach out to him, but he states he is still having an issue finding a facility. Mr. Opolski will follow up with Mr. Sinagra to get more details.

Financial Consultants – None

Legal Report

Mr. Castle updated the Board that Board Watterson responded to his negotiations regarding the contract this past Friday, but he didn't have an opportunity to review the response prior to today's meeting. He feels they are close to reaching an agreement.

Administrative Report/Administrative Committee Report

A. Deceased Members Report – 2021

Ms. Crosby presented the Deceased Members Report for 2021. There were a total of 265 member whose passed away in 2021.

B. BeneSys Updated Fee Renewal

Ms. Gjorgjevski presented the Updated Fee Renewal to the Admin Committee. After discussion Mr. Opolski asked that the fee for IT Projects not be raised per the renewal presented. Ms. Gjorgjevski will take that back to the BeneSys Upper Management for consideration. The Admin Committee recommended to move forward with the new fee arrangement.

C. HRA Backlog Update

Ms. Gjorgjevski updated the Board that HRA Claims are now up to date, the Claims department is currently working on claim submitted April 4, 2022.

D. Telephone Response Time Report – 4th Quarter 2021

Ms. Crosby presented to the Admin Committee the Telephone Response Time Report for 4th Quarter 2021. The performance guarantee was met.

E. Claims Turn Around Time Report – 4th Quarter 2021

Ms. Crosby presented to the Admin Committee the Claims Turn Around Time Report for 4th Quarter 2021. For December 2021 it appears that the performance guarantee was not met. However, as discussed in previous meeting, there were claims for 2022 that were in the cue to be processed that couldn't be until January 2022 which may have skewed the numbers. Ms. Crosby is going to try to separate out those 2022 claims and see if more accurate details can be provided.

F. Appeal

2831978356

Motion – To enter into closed session at 10:17 am to address administrative related matter containing confidential personal health information under HIPAA: By B. Roehl, seconded by R. Kosmack.

Roll call vote: Opolski – yes

Kosmack – yes

Bojalad – yes

Roehl – yes

Shippy – Yes

Trozak - Yes

The Board exited closed session at 10:32 am.

Motion – To recommend to the Board to request additional information from Participant 2831978356 because the filing deadline was not met, and insufficient information was provided with respect to the claimed

illness that allegedly prevented the Participant from filing a timely HRA claim. If further information is provided within 30 days the Board will review again at that time: By B. Roehl, seconded by D. Bojalad.

Motion Carried – Unanimously

Motion – To recommend to the Board that when additional information is requested to process HRA Claims the participant with have 30 days from the date of notification to provide that information: By T. Shippy, seconded by R. Kosmack.

Motion Carried – Unanimously

Business Agent Report

Chairman Opolski updated the Admin Committee that there was a General Member Meeting on April 7, 2022 that was attending by BeneSys and Priority Health. He was told that only 10% of Priority Health Members are using the OTC benefit. He will continue to promote it. In addition, members are very appreciative of the Hearing Aid benefits.

New Business - None

Unfinished Business

A. 2021 Audit w/ Plante Moran

Ms. Gjorgjevski and Ms. Crosby updated the Admin Committee that everything has been provided to Plante Moran as requested and they are working on the report.

B. Priority Health Renewal 2023

Mr. Opolski updated the Admin Committee that he has a meeting scheduled with Priority Health tomorrow to begin discussions regarding the renewal for 2023.

The Admin Committee requested that BeneSys begin the Actuarial Valuation for December 31, 2021 as soon as possible. BeneSys has already begun the process.

C. Great American – Fiduciary Liability Policy Renewal

Mr. Castle updated the Admin Committee that the Application and required reporting has been provided to Great American so they can prepare a quote.

Correspondence

A. BeneSys – Compliment Received

Ms. Crosby shared the above communication with the Board for informative purposes.

Trustee Comment/Open Forum

Trustee Shippy recommended getting a quote for Dental/Vision coverage as an alternative for those members who chose not to enroll in Priority Health.

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By D. Bojalad, seconded by R. Kosmack.

Motion Carried – Unanimously

Meeting adjourned at 10:59 a.m.