

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, May 11, 2020

9:30 am at Office of BeneSys, Inc., Troy, MI via Conference Call in Compliance with Executive Order 2020-4

Trustees:	Chet Opolski (via phone)	Chairman
	Dan Bojalad (via phone)	Trustee
	Tracy Shippy (via phone)	Trustee
	Brian Roehl (via phone)	Trustee
	Richard Kosmack (via phone)	Trustee

Legal Representation: Aaron Castle

BeneSys Representation: Dean Carlson, Violet Gjorgjevski, Jennifer Crosby

The meeting was held at the offices of the BeneSys, Inc. in Troy, Michigan via Conference Call

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated April 13, 2020: By D. Bojalad, seconded by T. Shippy.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes from the April 13, 2020 were presented.

Public Comment - None

Legal Report – None

Administrative Report/Administrative Committee Report

Mr. Carlson presented the 2019 Audit Results to the Admin Committee. He also discussed the Delta Dental Premium 1-month suspension offered to the Trust.

Business Agent Report

Chairperson Opolski informed the Committee that the Executive Conferencing information we use for our meetings was obtained by a third party. Executive Conferencing has assigned us a new pass code and host number. Plan put in place to ensure this doesn't happen in the future.

New Business/Open Forum

A. Draft – End of Audit Letter

B. Draft – City of Detroit P&F Financial Report December 31, 2019

Chairperson Opolski opened discussion of the Audit results and was confident that fiduciary responsibility was being met.

C. Plante Moran Audit Rep. Letter

Chairperson Opolski will sign the document to be returned to Plante Moran.

Unfinished Business

A. Weiler Settlement Surplus Funds

Mr. Castle stated that there has been no new information on this matter.

Correspondence

A. Ullico Casualty Group, LLC – Loss Run Report

Mr. Castle presented to the Committee the Loss Run Report that was requested by new Insurer, Great American. There were no losses reported.

B. Delta Dental COVID-19 Update

Ms. Gjorgjevski presented to the Committee that Delta Dental has given members a one-month credit of their premiums. This credit will go to COPS Trust in June 2020 and BeneSys will then issue the credit to members in July 2020 by suspending Delta Dental premium pension deduction for that month.

C. VSP Vision Essential Eye Care

Presented to the committee for review.

Trustee Comment/Open Forum

Motion – To enter into closed session at 10:05 am to address correspondence containing confidential personal health information under HIPAA: By D. Bojalad, seconded by T. Shippy.

- Roll call vote: Kosmack – yes
Bojalad – yes
Opolski – yes
Roehl – yes
Shippy – yes

The Committee exited closed session at 10:19 am.

Member 2779906189 – general discussion of member correspondence related to matter subject to HIPAA. Chairperson Opolski would like Ms. Crosby to email all 2020 Enrollment Forms to the Committee to review and give feedback to any changes for 2021.

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By B. Roehl, seconded by D. Bojalad.

Motion Carried – Unanimously

Meeting adjourned at 10:25 am.