

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, March 11, 2019

9:30 am at RDPFFA Office Sterling Heights Michigan

Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296

Trustees:	Chet Opolski	Chairman
	John Barr	Trustee
	Daniel Bojalad	Trustee
	Brian Roehl	Trustee
	Tracy Shippy (excused)	Trustee

Legal Representation: Aaron Castle

BeneSys Representation: Samarah Murray & Violet Gjorgjevski

Others present:

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30am

Motion – To accept the agenda dated March 11, 2019: By B. Roehl, seconded by J. Barr.

- Motion Carried – Unanimously

Legal Report

A. Correction of Benefit Overpayments

Attorney Castle reviewed the draft Correction of Benefit Overpayments Policy with the Board, after discussion and suggested revisions he advised that he will provide an edited draft for the Full Board to review and adopt.

Motion – To recommend the board of directors approve the Correction of Benefit Overpayments Policy with suggested revisions: By B. Roehl, second by D. Bojalad.

- Motion Carried – Unanimously

Administrative Report/Administrative Committee Report

A. Appeals

Motion – To enter into closed session at 9:40am to address appeals, administrative appeals containing confidential personal health information under HIPAA: By B. Roehl, seconded by J. Barr.

- Roll call vote: Barr – yes
Bojalad – yes
Opolski – yes
Roehl – yes

Motion - To come out of closed session at 9:43am: By B. Roehl, second by D. Bojalad.

- Motion Carried – unanimously

Motion - To recommend the board of directors approve spouse of 2732257847 to retroactively enroll and collect for 2018 HRA Benefit; pending proper documentation is submitted: By B. Roehl, second by J. Barr.

- Motion Carried – unanimously

Unfinished Business

A. HRA Allocation and Claims Processing Rules

Ms. Murray discussed items for clarification that BeneSys will require in order to make adjustments to their system which have been requested by both Trustees and members. Further discussion will be had at the next Full Board meeting.

~ Trustee B. Roehl excused @ 10:38am ~

Business Agent Report

Chairperson Opolski advised the Board that he is in constant contact with BeneSys to resolve issues that arise by way of phone calls, emails and mail that he receives.

New Business/Open Forum

Representatives from BeneSys raised some questions from their eligibility team regarding administration of the VEBA's HRA benefits. Discussion ensued with legal and the Committee. Legal to provide clarification at a subsequent meeting.

Adjournment

Motion – To adjourn Administrative Committee Meeting: By D. Bojalad, seconded by J. Barr

- Motion Carried – Unanimously

Meeting adjourned at 11:42 am.