

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, March 11, 2019

9:30 am at RDPFFA Office Sterling Heights Michigan  
Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296

Trustees:	Chet Opolski	Chairman
	John Barr	Trustee
	Daniel Bojalad	Trustee
	Brian Roehl	Trustee
	Tracy Shippy (excused)	Trustee

Legal Representation: Aaron Castle

BeneSys Representation: Samarah Murray & Violet Gjorgjevski

Others present:

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30am

**Motion** – To accept the agenda dated March 11, 2019: By B. Roehl, seconded by J. Barr.

- Motion Carried – Unanimously

**Legal Report**

**A. Correction of Benefit Overpayments**

Attorney Castle reviewed the draft Correction of Benefit Overpayments Policy with the Board, after discussion and suggested revisions he advised that he will provide an edited draft for the Full Board to review and adopt.

**Motion** – To recommend the board of directors approve the Correction of Benefit Overpayments Policy with suggested revisions: By B. Roehl, second by D. Bojalad.

- Motion Carried – Unanimously

**Administrative Report/Administrative Committee Report**

**A. Appeals**

**Motion** – To enter into closed session at 9:40am to address appeals, administrative appeals containing confidential personal health information under HIPAA: By B. Roehl, seconded by J. Barr.

- Roll call vote: Barr – yes  
Bojalad – yes  
Opolski – yes  
Roehl – yes

**Motion** - To come out of closed session at 9:43am: By B. Roehl, second by D. Bojalad.

- Motion Carried – unanimously

**Motion** - To recommend the board of directors approve spouse of 2732257847 to retroactively enroll and collect for 2018 HRA Benefit; pending proper documentation is submitted: By B. Roehl, second by J. Barr.

- Motion Carried – unanimously

### **Unfinished Business**

#### **A. HRA Allocation and Claims Processing Rules**

Ms. Murray discussed items for clarification that BeneSys will require in order to make adjustments to their system which have been requested by both Trustees and members. Further discussion will be had at the next Full Board meeting.

~ Trustee B. Roehl excused @ 10:38am ~

#### **Business Agent Report**

Chairperson Opolski advised the Board that he is in constant contact with BeneSys to resolve issues that arise by way of phone calls, emails and mail that he receives.

#### **New Business/Open Forum**

Representatives from BeneSys raised some questions from their eligibility team regarding administration of the VEBA's HRA benefits. Discussion ensued with legal and the Committee. Legal to provide clarification at a subsequent meeting.

#### **Adjournment**

**Motion** – To adjourn Administrative Committee Meeting: By D. Bojalad, seconded by J. Barr

- Motion Carried – Unanimously

Meeting adjourned at 11:42 am.