

City of Detroit Police and Fire RHC Trust



May 9, 2016

Meeting minutes of the Administrative Committee

Chet Opolski
John Clark
Don Taylor

Chairman
VP Chairman
Trustee

The meeting was held at the offices of the Trust's administrator, ABS, at 8220 Irving Road, Sterling Hgts., MI 48312. The Chairman called the Board meeting to order at 9:34 am

- Legal Counsel representative(s) present: M. VanOverbeke
- ABS representative(s) present: L. Duncan, D. Allport
- Guest attending, Trustee Board Member John Tucker

Motion – To accept the agenda dated May 9, 2016: By D. Taylor, seconded by J. Clark

- Motion carried – Unanimously

Chairman gave a description as to the purpose and function of this committee. This committee is set up to review all administrative/benefit issues or questions that ABS has and to give recommendations to the full board.

Legal Report

- Legal counsel will create a Committee Charter which will describe the committee's authorization
- At this time, the committee can only make recommendations to the full board
- With the added trustee attending the meeting, Legal Counsel advised that we are subject to the open meetings act

Chairman request a break from 10:25 – 10:30

Administrator Report

Update:

- [REDACTED] update on Aetna enrollment – Now enrolled in Aetna
- [REDACTED] update – is spouse eligible for spousal HRA – Spouse is eligible, placed in HRA

Administrative Committee

- Minutes from 5-9-2016 meeting

Committee Recommendations

1) In regards to the \$5 per month fee for direct billing:

Prepaid accounts as of April 30th 2016 will be afforded 90 days' notice from ABS's original Direct Bill notification sent to applicable retirees in April. What this means is that if a member is currently prepaid past May 2016, at the time ABS implemented direct billing services, the retiree will be responsible for paying the \$5 per month fee beginning with September 2016. If they prepaid for all of 2016, the retiree will be responsible for paying the \$5 per month fee beginning with the January 2017 coverage period. The Trust will pay the \$5 fee for these members. This recommendation is subject to the meeting that will be held on Thursday, May 12 between ABS and RSCD regarding prepaid members and past due members

Motion – To accept the above exception to the \$5 per month fee: By D. Taylor, seconded by J. Clark

Motion carried – Unanimously

2) Direct Billing Resolution

Motion – To accept the amended resolution: By D. Taylor, seconded by J. Clark

Motion carried – Unanimously

3) COPS Trust Business Associates Agreement (BAA)

Motion – To accept the BAA: By D. Taylor, seconded by J. Clark

Motion carried – Unanimously

4) [REDACTED]

[REDACTED] (retiree) is not enrolled with any coverages per the Benefit Express files. No action taken by [REDACTED] at Open Enrollment. [REDACTED] is enrolled in the Spouse HRA per the Benefit Express Files. [REDACTED] should not be enrolled with coverage since the Retiree is not enrolled.

Motion – To approve ABS to go outside of the Plan Document rules and continue coverage as is right now: By D. Taylor, seconded by J. Clark

Motion carried – Unanimously

- 5) [REDACTED]
[REDACTED] (retiree) spouse [REDACTED] was terminated from Spouse HRA as we were informed by the RSCD that they were not married before [REDACTED] retirement date. May conflict with Weiler Settlement.
Motion – To approve ABS to go outside of the Plan Document rules and continue coverage as is right now: By J. Clark, seconded by D. Taylor
Motion carried – Unanimously
- 6) [REDACTED] Appeal – Vision reinstatement
Member had Vision coverage in 2015 and has asked that his vision be reinstated
Motion – To approve reinstatement of Vision Coverage effective 6-1-16: By D. Taylor, seconded by J. Clark
Motion carried – Unanimously
- 7) [REDACTED] Appeal – HRA reinstatement
Member mistakenly checked the wrong box and declined the HRA coverage
Motion – To approve reinstatement of HRA Coverage retro to 1-1-2016: By J. Clark, seconded by D. Taylor
Motion carried – Unanimously
- 8) [REDACTED] Appeal – DD HRA
Member thinks they should be in the DD HRA, status from RSCD is converted DD
Motion – To approve enrollment into the Non Medicare Eligible HRA retro to 1-1-2016: By D. Taylor, seconded by J. Clark
Motion carried – Unanimously
- 9) The Committee has recommended that all Direct Billing members that owe the Trust money be required to pay a double payment every month until the balance is paid off
Motion – By D. Taylor, seconded by J. Clark
Motion carried – Unanimously

Unfinished Business

- Weiler settlement

New Business

The Chairman asked that we re-send out the denial appeal letter to [REDACTED]
The Chairman asked that by month totals of the HRA balance's be presented at the full board meeting

Adjournment

Motion – To Adjourn: By J. Clark, seconded by D. Taylor

Motion carried – Unanimously

Meeting adjourned at 12:15