

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Meeting Minutes - Administrative Committee Board

Monday, February 13, 2017

9:30 am at ABS Office Sterling Heights Michigan

Conference Call In: 1-877-873-8018 Access Code 6654340 Host ABS 4763

Trustees:

**Chet Opolski
John Clark
Don Taylor
Tom Sheehan**

**Chairman
VP Chairman
Trustee
Trustee**

ABS:

Lisa Duncan

**VMT: Michael VanOverbeke
Aaron Castle**

The meeting was held at the offices of the Trust's Administrator, ABS, at 8220 Irving Road, Sterling Hgts., MI 48312. The Chairman called the Board meeting to order at 9:30

- Legal Counsel representative(s): M. VanOverbeke and A. Castle
- ABS representative(s): L. Duncan

Guests:

- GRS attendees: Jim Cherundolo and Eric St. Pierre
- SSDC attendees: Holly Schinker and Patrick Martin

Motion – To accept the agenda dated February 13, 2017: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Motion – To approve the meeting minutes from January 9, 2017: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Motion – To move to new business section for the SSDC presentation: By D. Taylor, seconded by J. Clark

- Motion Carried – Unanimously

Holly Schinker and Patrick Martin from SSDC gave a presentation to the Admin Committee regarding the proposal to assist the P&F VEBA with the non-Medicare members who may be eligible to receive Medicare. The presentation included a description of how SSDC would assist the members in determining who could qualify for Medicare and sample letters that we could brand with the P&F logo and customize for the P&F members.

SSDC Presentation included

Motion – To continue consideration of the SSDC proposal contingent on the mailing list and who mails it, the non-solicitation section of the contract and ABS's legal determination on whether a letter from the board instructing ABS to give the information required to SSDC for the mailing, will cover ABS if they were to do the mailing and not give the information to SSDC: By T. Sheehan, seconded by J. Clark

Discussion was held and motion amended:

Motion – To amend previous motion: Move to recommend this contract to the full board contingent on the mailing list and who mails it, the non-solicitation section of the contract and ABS's legal determination on whether a letter from the board instructing ABS to give the information required to SSDC for the mailing, will cover ABS if they were to do the mailing and not give the information to SSDC: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

GRS:

GRS discussed that they will be meeting with Aetna on April 11th to review all the data regarding the P&F MAPD membership.

GRS also invited all members to attend the Healthcare Legislative Seminar that they are hosting on April 4th. Save the date invites should go out this week.

Motion – To return to regular business: By D. Taylor, seconded by J. Clark

- Motion Carried – Unanimously

Administrator Report

Motion – To approve the appeals for Gadde, Gajeski and Drake: By D. Taylor, seconded by J. Clark

- Motion Carried – Unanimously

Unfinished Business

Chairman C. Opolski asked for a recap on how the HRA will process certain claims in certain circumstances. He asked for clarification on how a member appeals the HRA coverage from 2015, L. Duncan advised that she can check the records ABS received from Navia to make sure the member was active and enrolled in the HRA in 2015, then the member would need to send an appeal. It was also discussed how the HRA worked in regards to a husband and a spouse both having an HRA and both wanting to submit paperwork for insurance premiums for both members – the member would need to send a note along with the claims form describing how the money/payments should be split between the couples HRA.

Motion – To adjourn: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Meeting adjourned at 11:25

Lisa Duncan