

# CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



## Admin Committee Meeting Minutes

Monday, September 18, 2023

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski  
Tracy Shippy  
Dan Bojalad  
Greg Trozak  
Richard Kosmack

Role:

Chair  
Vice-Chair  
Trustee  
Trustee  
Trustee

**Others present:** Brian Green, AndCo. (in-person)

Louis Sinagra, Member (via phone)

**Legal Representation:** Frank Judd

**BeneSys Representation:** Violet Gjorgjevski and Jennifer Crosby

The meeting was called to order at 9:30 am.

**Motion** – To accept the agenda dated September 18, 2023: By R. Kosmack, seconded by T. Shippy.

- Motion Carried – Unanimously

Public Comment - None

AndCo. Consulting – Brian Green

Mr. Green reviewed a Snapshot of the current investments and asset allocations with the Admin Committee. He informed the Admin Committee that Boyd Watterson State Government Fund has issued a capital call for \$1M. He then gave a review of Emerging Markets Managers and made recommendations for replacing the existing passive Emerging Markets exposure.

**Motion** – To recommend to the Board that the Boyd Watterson State Government Fund capital call be funded by reducing the iShares/Fidelity S&P US Value Fund as recommended by AndCo: By G. Trozak, seconded by T. Shippy.

- Motion Carried – Unanimously

**Motion** – To recommend to the Board to replace the existing passive Emerging Markets exposure (via iShares/Fidelity) with the ABS Emerging Markets Strategic Portfolio as recommended by AndCo.: *By R. Kosmack, seconded by D. Bojalad.*

- Motion Carried – Unanimously

### **Legal Report**

Mr. Judd provided and reviewed the draft letter requested to the Michigan Department of Labor and Economic Opportunity from the Board of Trustees regarding the Detroit VEBA Healthcare Grants.

### **Administrator Report/Administrative Committee Report**

Ms. Gjorgjevski presented the Appeals to the Admin Committee. Discussion took place.

#### **A. Appeal 2683572511**

**Motion** – to recommend to the Board approval of the Appeal for participant 2683572511: *By D. Bojalad, seconded by T. Shippy.*

- Motion Carried – Unanimously

#### **B. Appeal 2684668613**

**Motion** – to recommend to the Board approval of the Appeal for participant 2684668613: *By R. Kosmack, seconded by T. Shippy.*

- Motion Carried – Unanimously

#### **C. Appeal 2812803053**

**Motion** – to recommend to the Board approval of the Appeal for participant 2812803053: *By T. Shippy, seconded by G. Trozak.*

- Motion Carried – Unanimously

#### **D. Appeal 4114749727**

**Motion** – to recommend to the Board approval of the Appeal for participant 4114749727: *By D. Bojalad, seconded by R. Kosmack.*

- Motion Carried – Unanimously

## **Business Agent Report**

Chairman Opolski updated the Admin Committee that he attended the MAPERS Fall Conference last week and found it to be very informative except for one of the presenters. He felt this presenter was marketing his own product which is inappropriate.

He has been working with Jennifer Crosby to prepare for Open Enrollment next month.

## **New Business**

### **A. Priority Health PPO 2024 Summary of Benefits/Rate Sheet**

### **B. Priority Health HMO 2024 Summary of Benefits/Rate Sheet**

The Admin Committee reviewed the Priority Health PPO and HMO Summary of Benefits and Rate Sheets. It was pointed out by Trustee Shippy that the language regarding the Rx/Donut Hole is missing. Ms. Gjorgjevski will reach out to Ms. Berkley Brandon to have her add the Rx/Donut Hole language before it is submitted to the full Board for review and approval.

### **C. Priority Health Plan Comparison Document**

## **Unfinished Business**

### **A. Direct Deposit Letter/Form Included with Checks**

Ms. Crosby updated the Admin Committee that the Direct Deposit Letter/Form went into all of the checks for the month of August per the Boards request.

### **B. Current Enrollment Letters Confirmed Mailing September 18, 2023**

### **C. Open Enrollment Packets Confirmed Mailing September 25, 2023**

### **D. Priority Health Address Format Concerns**

Ms. Gjorgjevski updated the Board that BeneSys and Priority Health had a follow up meeting regarding concerns Priority Health had expressed with the address formatting and CMS requirements. After Trustee Shippy's intervention with her contact at Priority Health it came to light that this wasn't a CMS requirement but instead was an effort to reduce returned mail. BeneSys made it known that they would no longer be making address format changes repetitively month after month. It is not a reasonable or necessary request.

### **E. BeneSys – HRA Duplication Error**

Ms. Crosby updated the Admin Committee that checks have been received from 9 of the 11 spouses who received a duplicate HRA Reimbursement direct deposit in March 2023. The remaining 2 that didn't submit their checks to pay back the overpayment will have their HRA benefits decreased until the overpayment is paid back to the Trust. This item will remain on the agenda until that process is completed.

**Correspondence**

**A. BeneSys Navigator Q3 2023**

**Trustee Comment/Open Forum**

**Adjournment**

**Motion** – To adjourn the Administrative Committee Meeting: By G. Trozak, seconded by R. Kosmack.

Motion Carried – Unanimously

Meeting adjourned at 10:44 a.m.