

# Key Contact Information



C.O.P.S. Trust  
Contract # 30086306

## For Information About

- Locating a VSP® Provider
- Member inquiries about benefits, claims, or eligibility
- Employers resources
- Manage eligibility
- Billing and reporting
- Member support and communications
- Doctor directory
- VSP® Healthy Innovations
- Evidence of coverage
- Schedule A or 5500 forms
- Account reconciliation
- Billing
- Posting receivables
- ANSI 834
- Loading automated membership
- Electronic file specifications
- Electronic file inquiries
- FTP Setup
- Benefit Clarification
- Health fairs/enrollment meetings
- Local servicing of business
- Member communications
- Group sales
- New benefits
- Rates/renewals
- Request for information (RFI)
- Request for proposal (RFP)

## Contact

**Member Services**  
**vsp.com**  
Phone: 800.877.7195



### Three easy steps to get started on the Employers site:

- Go to **vsp.com**.
- Click on the **Employers** tab.
- To land directly on the **Employers** site in the future, bookmark, **visionbenefits.vsp.com**.

**Field Client Support**  
Phone: 866.213.2249  
Fax: 916.463.3935  
E-mail: FieldClientEastTeam@vsp.com

**VSP Revenue**  
866-213-2249, Option 2  
Email: VSPBilling@vsp.com

**EDI Membership Support**  
Phone: 877.396.8940  
E-mail: eei@vsp.com

**Sales/Servicing**  
Scott Mitchell  
Market Director  
Phone: 248.880.8691  
E-mail: scott.mitchell@vsp.com

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Account Manager  
Phone: 614.478.7137  
E-mail: Christopher.green@vsp.com