

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, January 14, 2019

9:30 am at RDPFFA Office Sterling Heights Michigan

Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296

Trustees:	Chet Opolski	Chairman
	John Barr	Trustee
	Daniel Bojalad	Trustee
	Brian Roehl	Trustee
	Tracy Shippy	Trustee

Legal Representation: Aaron Castle

BeneSys Representation: Samarah Murray & Violet Gjorgjevski

Others present:

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30

Motion – To accept the agenda dated December 10, 2018: By J. Barr, seconded by B. Roehl

- Motion Carried – Unanimously

Copy of Admin Committee Meeting minutes – December 10, 2018 – were recommended for approved at the full board meeting.

Copy of Admin Committee Meeting Closed Session minutes – December 10, 2018 – were recommended for approved at the full board meeting.

Motion – To recommend approval of the Admin Committee Meeting minutes of December 10, 2018: By D. Bojalad, seconded by B. Roehl

- Motion Carried – Unanimously

Financial Reports

Copy of Wilmington Trust Statement for December 2018 – recommended to present for approval at full board meeting.

Motion – To recommend approval of the Wilmington Trust Statement for December 2018: By J. Barr, seconded by D. Bojalad

- Motion Carried – Unanimously

Copy of Wilmington Trust Statement for 2018 – recommended to present for approval at full board meeting.

Motion – To recommend approval of the Wilmington Trust Statement for 2018: By T. Shippy, seconded by D. Bojalad

- Motion Carried – Unanimously

Bills for approval – recommended to present to full board for approval.

Motion – To recommend approval of the Bills for payment: By T. Shippy, seconded by B. Roehl

- Motion Carried – Unanimously

Legal Report

None

Unfinished Business

Ms. Murray provided an update on the transition between ABS and BeneSys. BeneSys continues to receive calls regarding HRA claims and appeals that have been sent to ABS. ABS has provided BeneSys with any items that have been sent to them.

BeneSys continues to work on cleaning up data that has been received.

Business Agent Report

Business Agent Opolski updated the Committee on the e-newsletter statistics. He stated that he has seen an impact from the Open Enrollment process with the Vital forms and Enrollment forms that have been returned to BeneSys and members information has been updated with correct or new email addresses.

New Business

A. Appeals

Motion – To enter into closed session at 10:17 am to address Agenda item A, administrative appeals containing confidential personal health information under HIPAA: By J. Barr, seconded by B. Roehl.

- Roll call vote: Barr – yes
Bojalad – yes
Opolski – yes
Roehl – yes
Shippy – yes

Motion - To come out of closed session at 11: 04am: By J. Barr, second by B. Roehl.

- Motion Carried – unanimously

Motion - To recommend the board of directors approve spouse of 2831125231 for enrollment for HRA Benefit and submit claims for 2018 up to allowed amount: By J. Barr, second by B. Roehl.

- Motion Carried – unanimously

Motion - To recommend the board of directors approve 2781998727 to enroll for 2018 HRA Benefit and submit claims for 2018: By J. Barr, second by D. Bojalad.

- Motion Carried – unanimously

Motion - To recommend the board of directors approve member 2746863151 and spouse enroll for 2018 and submit claims for 2018: By B. Roehl, second by J. Barr.

- Motion Carried – unanimously

Motion - Appeal for 2741497147 is pending additional information to be presented at the full board meeting: By T. Shippy, second by B. Roehl.

- Motion Carried – unanimously

Motion - To recommend the board of directors approve 2726511715 to receive reimbursement for expenses incurred in 2017 based on confirmation from ABS of balance left: By J. Barr, second by D. Bojalad.

- Motion Carried – unanimously

Motion - To recommend the board of directors approve spouse of 2701079392 for enrollment for the HRA Benefit for 2017 and 2018: By D. Bojalad, second by B. Roehl.

- Motion Carried – unanimously

Motion - To recommend the board of directors approve spouse of 2789957797 for enrollment for HRA Benefit for 2018: By T. Shippy, second by D. Bojalad.

- Motion Carried – unanimously

B. 2019 Trustee Elections

Elections will be held at full board meeting on January 28, 2019.

C. HRA Claim Form

Discussion regarding the “Information Required” on the HRA form, Chairman Opolski has had questions regarding what type of information is acceptable.

Trustee Comment/Open Forum

Next Full Board Meeting – January 28, 2019

Adjournment

Motion – To adjourn Administrative Committee Meeting: By D. Bojalad, seconded by B. Roehl

- Motion Carried – Unanimously

Meeting adjourned at 11:39 am.