

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Board Meeting Minutes

Monday, July 24, 2017

9:30 am at ABS Office Sterling Heights Michigan

Conference Call In: 1-877-873-8018 Access Code 6654340 Host ABS 4763

| | | |
|------------------|--------------------------|--------------------|
| Trustees: | Chet Opolski | Chairman |
| | John Clark | VP Chairman |
| | Shirley Berger | Secretary |
| | Don Taylor | Trustee |
| | Tom Sheehan | Trustee |
| | John Barr | Trustee |
| | Floyd Allen – (T) | Trustee |
| | Andy Dillon – (T) | Trustee |

ABS Representative: Lisa Duncan & Melanie Taliercio
Melanie Taliercio
Lori Herzog
Denise Allport

VMT: Michael VanOverbeke

Guest's: Graystone Consulting: Bill Messner, Carlson Burton, Erik Burger
GRS Consulting: Jim Cherundolo and Eric St. Pierre

The meeting was held at the offices of the Trust's Administrator, ABS, at 8220 Irving Road, Sterling Hgts., MI 48312. The Chairman called the Board meeting to order at 9:30

Motion – To accept the agenda dated June 19, 2017: By T. Sheehan, seconded by J. Barr

- Motion Carried – Unanimously

Motion – To approve the meeting minutes from June 19, 2017: By T. Sheehan, seconded by J. Barr

- Motion Carried – Unanimously

Graystone Consulting

Graystone stated that in order to properly test the market, an offering of 50 million should be considered for sale.

For the next cash flow, it was requested the Graystone do an anticipated vs actual cost.

Trustee Allen asked Graystone find out how the price of the bonds would be affected if the bonds were non-taxable, and what the impact on trading them would be.

Break from 10:24 – 10:30

Motion – to move to item 8.a on the agenda: by J. Clark, seconded by T. Sheehan

- Motion Carried – Unanimously

GRS reviewed the RFP process and where they are now and what the next steps will be.

The Chair stressed the fact that we need to stay on schedule.

Correspondence

Motion – to accept the Wilmington and Fifth third statements: by J. Clark, seconded by T. Sheehan

- Motion Carried – Unanimously

Accounting Report

Motion – To approve the paid payables (receipts and disbursements): by J. Clark, seconded by J. Barr

- Motion Carried – Unanimously

Legal Report

Legal advised the board of ABS's position on members signing in when entering our building.

ABS stated that we can move the meetings across the street, where there is not sign in required.

Motion – to move the all future meetings to the RDPFFA office on 14 mile road: by J. Barr, seconded by D. Taylor

- Motion Carried – Unanimously

Let the minutes reflect that Shirley Berger opposed this move.

Legal discussed that an agreement between RDPFFA office and VEBA is needed.

Motion – to move 11b on the agenda: by J. Barr, seconded by J. Clark

- Motion Carried – Unanimously

Lori Herzog, President and CEO, attended the meeting at this time. The board wished to discuss the new functions that they would like ABS to do.

- a) Take over the reporting – on a smaller scale – that Graystone performs. This would save the VEBA money
- b) The cost of the secretarial work, minute's, for the board meetings

Lori will get to the board in 2 weeks with a proposal/cost for these additional services.

Motion – to move to back to regular agenda on the agenda, 8b: by J. Barr, seconded by D. Taylor

- Motion Carried – Unanimously

Administrator Report

Updated Open Enrollment draft given to the board, the update consisted of the change of the open enrollment dates.

ABS noted that they will not be in attendance for the RFP meeting that GRS is handling.

Administrative Committee

Motion – To adopt the recommendation by the Administrative Committee to have open enrollment meetings on the East and West side at a cost not to exceed \$1000 per venue: by J. Clark, seconded by J. Barr

- Motion Carried – Unanimously

Motion – To adopt the amended minutes from the July 10th meeting: by T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Unfinished Business

Donald Shoff email to the Chair. The Chair requested the legal send a letter to Mr. Shoff advising him that the money that he is requesting needs to come from the City. This mistake out of his pension check, was done prior to the bankruptcy, there is not anything the VEBA can do.

Legal will send a letter to Graystone asking them if they would be willing to go to an hourly rate as opposed to the annual rate they currently charge.

Motion – to hold a special meeting of the full board for August 14th for GRS to go over the RFP finalist and to have the Admin Committee meeting after if it is necessary: by J. Barr, seconded by J. Clark

- Motion Carried – Unanimously

Adjournment

Motion – To adjourn: By T. Sheehan, seconded by J. Barr

- Motion Carried – Unanimously

Meeting adjourned at 12:55 p.m.

Lisa Duncan/ Melanie Talierico