

**CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST**



**Admin Committee Meeting Minutes**

**Monday, December 10, 2018**

**9:30 am at RDPFFA Office Sterling Heights Michigan**

**Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296**

<b>Trustees:</b>	<b>Chet Opolski</b>	<b>Chairman</b>
	<b>John Clark</b>	<b>Vice Chairman</b>
	<b>Don Taylor</b>	<b>Trustee</b>
	<b>Tom Sheehan</b>	<b>Trustee</b>
	<b>John Barr</b>	<b>Trustee</b>

**Legal Representation: Aaron Castle**

**BeneSys Representation: Samarah Murray**

**Others present: Dan Bojalad; Brian Roehl; Tracy Shippy**

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30

**Motion** – To accept the agenda dated December 10, 2018: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Copy of Admin Committee Meeting minutes – November 12, 2018 – were approved at the full board meeting.

**Legal Report**

None

**Administrator Report/Administrative Committee Report**

**Motion** – To enter into closed session to address Agenda items 5 a – k, administrative appeals containing confidential personal health information under HIPAA: By T. Sheehan, seconded by J. Clark

- Roll call vote: Barr – yes  
Clark – yes  
Opolski – yes  
Sheehan – yes  
Taylor – yes

The Committee entered into closed session at 9:43 am.

The Committee returned to open session at 9:58 am.

**Motion** – To table Agenda items 5 a-k to be addressed at the full Board meeting on December 17<sup>th</sup> when representatives from ABS will be present to address Board member questions; By J. Clark, seconded by J. Barr

- Motion carried - unanimously

#### **Unfinished Business**

Mr. Castle provided the Committee with a memorandum from Segal Select providing quotes and recommendations for the Board's fiduciary liability insurance. He indicated that the Board has maintained a \$5 Million limit of liability since the VEBA's inception. He reminded the Committee that the waiver of recourse rider to the policy will require the Board members to pay \$25 out of pocket to ensure they are covered under the waiver. Discussion followed regarding the policy limits and premium amounts.

**Motion** – To acknowledge receipt of the Fiduciary Liability Insurance memo and recommendation from Segal Select Insurance and to recommend renewal of the Board's fiduciary liability insurance policy with Ullico/Markel at a \$5 Million dollar policy limit; By T. Sheehan, seconded by J. Clark

- Motion carried unanimously

#### **Business Agent Report**

Business Agent Opolski updated the Committee on the calls he is receiving from VEBA members/beneficiaries. He also gave the Committee an update regarding the Aetna ESA to PPO transition for those Aetna participants residing in PPO counties.

#### **New Business/ Open Forum**

Next Full Board Meeting – December 17, 2018

Chairman Opolski requested that the incoming Board members consider serving on the Committee. New Board members to communicate with the Chairman regarding their desire to serve on the Committee.

#### **Adjournment**

**Motion** – To adjourn Administrative Committee Meeting: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Meeting adjourned at 10:32 am.