

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, August 11, 2025

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski

Tracy Shippy

Dan Bojalad

Brian Roehl

Rick Kosmack

Greg Trozak

Role:

Chair

Vice-Chair

Trustee

Trustee

Trustee

Trustee

Members of the Public: Louis Sinagra, Member

Legal Representation: Aaron Castle (via phone) & Angelica Brown, VMT Law

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby

Others Present: None

The meeting was called to order at 9:31 am.

Motion – To accept the agenda dated August 11, 2025: By D. Bojalad, seconded by T. Kosmack.

- Motion Carried – Unanimously

Public Comment – None

Financial Consultant – None

Legal Report

A. Letter to Surviving Spouse

Mr. Castle stated that he is working on reviewing and making suggested edits to the letter.

B. VEBA Grant Funds

Mr. Castle stated there was not an update at this time.

Administrator Report/Administrative Committee Report

A. Using iPads for Meetings

Ms. Crosby discussed with the Admin Committee that the supplier that BeneSys uses for Meeting Book supplies is going out of business. BeneSys will be looking for a new vendor, however, there could be a shortage of supplies to make meetings books. She would like permission to try utilizing the iPads provided by BeneSys for meetings as a solution for potential supply issues, reducing costs and better security. The Admin Committee agreed to do a trial of using the iPads for meetings.

Business Agent Report

Mr. Opolski informed the Admin Committee that he continues working with Surviving Spouses that were never listed as dependents when the members were alive by explaining the benefits available to them and assisting with Appeals and Enrollment.

New Business

A. Medicare Part B 2026 Information

Ms. Shippy had provided the Admin Committee with an update of Medicare updated changes for industry in 2026 for review.

Unfinished Business

A. Actuarial Valuation Recommendation Update Request

Ms. Gjorgjevski has reached out to GRS regarding the Boards request to have the recommendation section that states the administrator, BeneSys, separately track the HRA benefit payments for Non-Medicare Advantage members and Medicare Advantage members which it already does, either removed or more details provided for future valuations. She awaits their response.

B. 2026 Open Enrollment Printing/Mailing

Ms. Crosby updated the Admin Committee that she has provided all the materials to the printer.

Mr. Castle left the meeting at 9:54 a.m.

Discussion took place regarding having Priority Health and COPS Trust share in the cost associated with printing and mailing the Open Enrollment materials to lower the expense to the VEBA. Ms. Gjorgjevski will provide sample letters and invoices to legal counsel for review and the matter will be discussed further at the Board Meeting.

Correspondence

A. Foundation Infrastructure Debt Fund Quarterly Letter

Trustee Comment/Open Forum - None

Adjournment

Motion – To adjourn the Administrative Committee Meeting: *By B. Roehl, seconded by G. Trozak.*

Motion Carried – Unanimously

Meeting adjourned at 10:09 a.m.