

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Meeting Minutes – Administrative Committee

Monday, May 8, 2017

9:30 a.m. at ABS office – 8220 Irving Road, Sterling Heights, Michigan 48312

Conference call-in information: 1-877-873-8018
Access Code 6654340
Host ABS 4763

Trustees: **Chet Opolski, Chairman**
John Clark, Vice Chairman
Don Taylor, Trustee – excused
Tom Sheehan, Trustee (by phone)
John Barr, Trustee

Also Present: Jack Timmony, VanOverbeke, Michaud & Timmony, P.C.

1. Call to order and roll call. Chairman Opolski called the meeting to order at 9:30 a.m., and called the roll as reflected above.

2. Approval of Agenda.

Motion – to approve the agenda dated May 8, 2017, by Clark, supported by Barr. Motion carried unanimously.

3. Review of Meeting Minutes.

Motion – to approve meeting minutes of April 10, 2017, by Barr, supported by Clark. Motion carried unanimously.

4. Legal Report. Mr. Timmony reported that he is aware of issues pending before the Committee and is prepared to address any questions which the Committee desires to ask regarding pending matters and any such additional matters which the Committee desires to discuss. Chair Opolski stated that certain concerns and observations will be discussed, as follows.

5. Administrator's Report. As indicated at the April 10, 2017, Committee meeting, an ABS representative was not present at this meeting. The Committee first addressed a communication from ABS indicating that 11 members submitted their 2016 HRA claims past the 90 day grace period, and that these 11 named members apparently were not aware of a requirement to submit their respective claims timely. Discussion regarding the late submissions, and the bases to approve or deny the claims so submitted, followed. Trustee Sheehan said that it is imperative for the Committee to possess information about when the expenses were incurred for each member and why the claims were submitted late. Trustee Clark asked whether it is reasonable to conclude that all of the members were enrolled in HRA, and that the Committee must scrutinize each submission when deciding whether to accept the late claims. The Committee directed legal counsel to contact Lisa Duncan at ABS to request additional information about these claims consistent with the Committee's foregoing discussion, and to request Ms. Duncan to provide that responsive information in time to be discussed at the full Board meeting scheduled for May 15, 2017.

Motion - to table review of the HRA claims until the full Board meeting (and receipt of responsive information from Ms. Duncan at ABS) scheduled for May 15, 2017, by Sheehan, supported by Barr. Motion carried unanimously.

6. Unfinished Business – none.

7. New Business

Heroes Benefits Alliance letter dated May 1, 2017. This letter is informational, and describes group health insurance programs which might be of interest to members. Gabriel, Roeder, Smith & Company, the actuarial and consulting services firm to the VEBA, was tasked with issuing a Request for Proposals regarding health insurance and related matters. The Committee discussed whether this Heroes Benefits Alliance letter should be provided to GRS&Co. for review and follow-up. Discussion followed. The Committee directed that the letter be provided to GRS&Co. and that GRS&Co. be available by telephone to discuss this during the May 15, 2017, Board meeting.

Recording secretary services. The Committee discussed recording secretary services and the ABS contract. The Committee asked legal counsel to make the appropriate inquiry of ABS.

2018 Plan. The Committee discussed benefit levels and costs. The Committee noted that GRS&Co. presented a cost analysis of the effects on the trust of various benefit levels paid and costs incurred, and noted that there now is historical data available for 2015 and 2016, and 2017 to-date. The Committee also discussed the existence of recent health care legislation amendments and the need to receive additional information about this subject from GRS&Co.

8. Adjournment

Motion to adjourn, by Barr, supported by Sheehan. The meeting adjourned at 10:5 a.m.

Detroit Police and Fire Procurements

<u>Vendor</u>	<u>Procurement</u>	<u>Sent</u>	<u>Reply</u>	<u>Comment</u>	<u>Contact Name</u>	<u>Email</u>
Aetna	MA PPO	16-May	16-May	Incumbent	Jeff Nielson	nielsonj@aetna.com
BCBSM	MA PPO	17-May	17-May	ITB	Veronica Hughes	vhughes@bcbsm.com
UHC	MA PPO	17-May	17-May	ITB	John Thompson	john_c_thompson@uhc.com
Humana	MA PPO	17-May	17-May	ITB	David Ehrenfried	dehrenfried@humana.com
Health Alliance Plan	MA HMO	16-May	16-May	Incumbent	Sheila Powell	spowell@hap.org
Blue Care Network	MA HMO	17-May	17-May	ITB	Veronica Hughes	vhughes@bcbsm.com
Priority Health	MA HMO	17-May	17-May	ITB	Mike Jasperson	michael.jasperson@priorityhealth.com
Aetna	Health Exchange	17-May	17-May	TBD	Jo Ann Blackford	blackfordj@aetna.com
Aon Hewitt	Health Exchange	17-May	17-May	TBD	Andy Clonts	andy.clonts@aonhewitt.com
BCBSM	Health Exchange	17-May	17-May	ITB	Veronica Hughes	vhughes@bcbsm.com
Buck Consulting	Health Exchange	17-May	17-May	ITB	John Lapinski	john.lapinski@conduent.com
Health Scope Benefits	Health Exchange	17-May	17-May	TBD	Kevin Ryan	kevin.ryan@healthscopebenefits.com
iSelect	Health Exchange	17-May	18-May	TBD	Denise Christy	dchristy@iselectCBS.com
Mercer	Health Exchange	17-May	17-May	ITB	Mike Vaught	michael.vaught@merc.com
UHC	Health Exchange	17-May	18-May	TBD	Kim Farner/Kelly Millender	kim_farner@uhc.com
Willis Towers Watson	Health Exchange	17-May	17-May	ITB	Brian Tenner	brian.tenner@willistowerswatson.com

ITB = intend to bid

TBD - have not yet decided

Health Exchange procurement is for pre-65 retirees

TIMETABLE/DETROIT P&F RHCT EXCHANGE RFP

Date	Task
June 12, 2017	GRS distributes RFP
June 19, 2017	Questions regarding this RFP (and any mandatory forms required) due in writing to GRS by 4:00 P.M. EDT
June 23, 2017 (10:00 AM EDT)	Optional prospective bidders' pre-proposal teleconference by GRS to respond to written questions submitted by the June 19 th deadline, if possible, and consideration of clarifying questions regarding this RFP
June 28, 2017	All official responses to questions submitted in by the June 19 th deadline and in the pre-proposal teleconference released by GRS by 4:00 PM EDT
July 10, 2017	Complete proposals submitted to GRS by 4:00 PM EDT in the manner specified within the RFP
July 24, 2017	GRS presents proposal analysis and recommendations to P&F Team at board meeting
July 26, 2017	GRS notifies semi-finalist pool and requests any additional follow up/best and final/etc.
August 1-3, 2017	Potential semi-finalist meetings with GRS team, follow up/best and final/etc. material due to GRS from remaining prospective vendor partners
August 11, 2017	GRS recommends finalist(s) in written summary to P&F Team
August 16, 2017	GRS notifies finalist(s) to prepare for presentation to P&F and GRS Teams
Week of August 21, 2017	Finalist(s) present at and are interviewed by P&F and GRS Teams in person
August 30, 2017	Notification of preferred vendor partner by GRS
September – December, 2017	Implementation and enrollment for 2018 plan year
January 1, 2018	Targeted effective date of contracts

TIMETABLE/DETROIT P&F RHCT MAPD RFP

Date	Task
June 12, 2017	GRS distributes RFP
June 21, 2017	Questions regarding this RFP (and any mandatory forms required) due in writing to GRS by 4:00 P.M. EDT
June 30, 2017	All official responses to questions submitted in by the June 21 st deadline released by GRS by 4:00 PM EDT
July 17, 2017	Complete proposals submitted to GRS by 4:00 PM EDT in the manner specified within the RFP
July 24, 2017	GRS presents preliminary analysis and recommendations to P&F Team at board meeting
July 31, 2017	GRS notifies semi-finalist pool and requests any additional follow up/best and final/etc.
August 9, 2017	Follow up/best and final/etc. material due to GRS from remaining prospective vendor partners
August 16, 2017	GRS recommends finalist(s) in written summary to P&F Team
Week of August 21, 2017	GRS presents RFP results and recommendation to P&F team in person
August 30, 2017	Notification of preferred vendor partner by GRS
September – December, 2017	Implementation for 2018 plan year
January 1, 2018	Targeted effective date of contract(s)