



Police and Fire RHC Trust  
Board of Trustees Minutes

**May 25, 2016**

Chet Opolski	Chairman
John Clark	Vice Chairman
Shirley A. Berger	Secretary
Andy Dillon (T)	Trustee
Tom Sheehan	Trustee
Floyd Allen (T)	Trustee
Don Taylor	Trustee
John Tucker	Trustee

Chairman Opolski called the meeting to order at 9:30 am.

- Roll call of Trustees were held and a quorum was present
- Legal representation present: Aaron Castle and Michael VanOverbeke
- ABS representation present: Lisa Duncan and James Holevas
- Graystone Representatives on conference call: Carlson Burton, Erik Burger, Bill Messner
- Retirement System Foundation Sub-Committee Task Force Representatives: Councilman Scott Benson, Councilwoman Brenda Jones, Angela James, Leslie Welks, Marilyn Berdijo and Sean Gallagher

**Approval of Agenda Motion** made by Sheehan and seconded by Allen to approve agenda.  
Motion carried - Unanimously.

**Retirement System Foundation Committee Presentation**

There was a conference call presentation from the Honorable City Council President Brenda Jones and Councilman Scott Benson to establish a Retirement System Foundation Sub-Committee. They discussed the participation of both VEBA's.

The goal of the newly formed foundation would be to assist the General, Police, and Fire Retirees with Healthcare. The foundation would be requesting for active City employees donate their annual raise of 2.5% of their salaries to assist the retirees. Activities may give any amount toward health care.

The Foundation will be chaired by Councilman Benson and Co-Chaired by President Jones. The Police and Fire Pension staffs will assist in the coordination. Other request included:

1. Input and suggestions from the General and Police and Fire VEBA's
2. Requesting that (1) trustee from the Police and Fire be appointed to the Sub-Committee
3. Request that the Police and Fire draft a Resolution in support of the Foundation

**9:50 am Motion** made by Sheehan and seconded by Tucker to return to the agenda. Motion carried – Unanimously.

#### **Update Presentation by Graystone Consulting**

**Motion** by Sheehan and seconded by Tucker to deviate from the agenda and allow Graystone to make their presentation.

Graystone representatives discussed the B Notes Summary and the Cash Flow Estimates. Copies of the reports were emailed to the Trustees during the meeting.

Trustees Dillion and Allen indicated that they had met with Citibank since the last meeting and they seemed very amiable to the Police and Fire Trust Board to seek a one-year extension. Presentation ends at 10:30 am.

**Approval of the Minutes** - **Motion** made by Tucker and seconded by Sheehan to approve the April 25, 2016 minutes. Motion carried - Unanimously.

#### **Correspondence**

**Motion** made by Clark and seconded by Sheehan to acknowledge receipt and filing of the Wilmington Trust Statement and Fifth Third Bank Statement for April 2016 Motion carried – Unanimously.

#### **Receipts/Disbursement**

**Motion** made by Sheehan and seconded by Clark to authorize ABS payments of \$20,226.91 for fees incurred the month of March 2016. Motion carried – Unanimously.

#### **Legal Report**

Legal Counsel presented a final Institutional Consulting Agreement from Graystone Consulting due to discussion of a Bond Manager for the Police and Fire Trust. The agreement was tabled until the next meeting pending further inquiry with Graystone regarding the fee schedule.

General Counsel received a letter dated April 29, 2016 from COPS Trust legal counsel regarding dental and vision coverage options offered to VEBA participants.

In summary, the letter outlined the specific details and understanding between both parties and specific requests that "COPS Trust is solely providing benefits to participants and is not providing insurance or selling anything." Counsel recommended approval of the Business Associate Agreement. (BAA).

**Motion** made by Sheehan and seconded by Tucker to approve Business Associate Agreement. Motion carried – Unanimously.

Mr. Castle left the meeting at 11:00 am

Break 11:00 am – 11:06 am

### **Administrative Committee Recommendations**

**Direct billing** - Prepaid accounts as of April 30, 2016 will be afforded 90 days' notice from original Direct Bill notification sent to applicable retirees in April. Retiree will be responsible for paying the \$5 per month fee beginning with September 2016. If they prepaid for all of 2016, the retiree will be responsible for paying the \$5 per month fee beginning with the January 2017 coverage period. The Trust will pay the \$5 fee for these members.

**Direct Billing Resolution - Motion** made by Sheehan and seconded by Tucker to accept the amended Direct Billing Resolution. Motion carried – Unanimously.

- **Motion** made by Clark and seconded by Taylor to authorize ABS continue coverage outside of the Plan Document rules. Motion carried – Unanimously.

- **Motion** made by Clark and seconded by Taylor to authorize ABS continue coverage outside of the Plan Document rules. Motion carried – Opposed Sheehan.

– **Vision reinstatement** - Member had Vision coverage in 2015 and requested that his vision be reinstated. **Motion** made by Sheehan and second by Clark to approve reinstatement of Vision Coverage effective June 1, 2016. Motion carried – Unanimously.

– **HRA reinstatement – Motion** made and seconded by Clark and seconded by Tucker to approve reinstatement of HRA Coverage retroactively January 1, 2016 Motion carried – Unanimously.

– **DD HRA** – Motion made by Clark and seconded by Taylor to approve enrollment into the Non Medicare Eligible HRA retroactively January 1, 2016. Motion carried – Unanimously.

The Administrative Committee recommended that all Direct Billing members that owed the Police and Fire Trust back payments be required to pay a double payment every month until the balance has been paid. **Motion** made by Sheehan and seconded by Tucker. Motion carried – Unanimously.

**Unfinished Business**

Weiler Settlement Group - Trustee Taylor disseminated a written document in the form of a motion handed out a motion regarding VEBA benefits disbursements. The Chair requested trustees table the written document until further investigation and review from Legal Counsel. Motion made by Sheehan and seconded by Clark. Motion carried. Taylor Opposed.

**New Business / Open Forum**

Chair Opolski stated that Trustee Taylor was being added to the Finance Committee. The committee will now consist of Opolski, Clark, Taylor and Dillon.

Next Administrative Committee Meeting – June 13, 2016 at 9:30 am.

Next Trustee Board Meeting - June 27, 2016 at 9:30 am

**Adjournment** - The meeting was adjourned at 12:20 pm. **Motion** made by Sheehan and seconded by Taylor. Motion carried – Unanimously.

Respectfully submitted,

Shirley A. Berger