

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Board Meeting Minutes

Monday, October 26, 2020

9:30 am at RDPFFA Office, Sterling Heights, MI via Conference Call

<u>Trustees:</u>	<u>Attending Remotely From:</u>	<u>Role:</u>
Chet Opolski	Sterling Heights, MI	Chairman
Dan Bojalad	Rochester, MI	Trustee
Tracy Shippy	Utica, MI	Trustee
Richard Kosmack	Grosse Pointe, MI	Trustee
Brian Roehl	Troy, MI	Trustee
Floyd Allen	Detroit, MI	Trustee

Others present: Burton Carlson, Graystone Consulting (via phone)

Erik Burger, Graystone Consulting (via phone)

Louis Sinagra, Member (via phone)

Legal Representation: Aaron Castle (via phone)

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby (via phone)

The meeting was held via conference call at the RDPFFA Office, Sterling Heights, MI

The meeting was called to order by Chairman Opolski at 9:30 am.

Motion – To accept the agenda for October 26, 2020: *By D. Bojalad, seconded by B. Roehl.*

- Motion Carried – Unanimously

Public Comment

Louis Sinagra, member, attended the meeting via phone. Mr. Sinagra wanted to inform the Board regarding the B Notes, he has heard there has been talk by City of Detroit Representatives that there may be possible future financial short falls.

Regular Minutes

Motion – To approve the Regular Meeting Minutes and Closed Meeting Minutes from September 28, 2020: *By T. Shippy, seconded by R. Kosmack.*

- Motion Carried – Unanimously

Motion – To approve the Admin Committee Minutes and Admin Committee Closed Meeting Minutes from October 12, 2020: ***By T. Shippy, seconded by R. Kosmack.***

- Motion Carried – Unanimously

Graystone Financial – Burton Carlson & Erik Burger (via phone)

B. Carlson gave an update on the B Notes. The B Notes remain steady at \$81 and there has been no trading since the last BOT Meeting. This is due to the impact of COVID-19 and lack of information from the City of Detroit.

B. Carlson reviewed the Cash Flow Projection provided.

E. Burger informed the Board that the portfolio is now up 6.6% for the year. No recommendations currently due to the Presidential Election being a little over a week away and the potential resurgence of the Corona Virus it is best to not making changes currently.

B. Carlson announced that Morgan Stanley has acquired Eaton Vance. The acquisition will close in First or Second Quarter 2021. Morgan Stanley feels that having the same firm as consultant and as investment adviser is a conflict of interest. As a result, they will be doing a manager search to replace Eaton Vance.

B. Carlson provided follow up to Trustee Roehl's inquiry at the last BOT Meeting regarding having Morgan Stanley take over custody of the Bonds from Fifth Third. The Trust pays Fifth Third to house the Bonds and Mr. Carlson informed the Board that Morgan Stanley can do that with no cost to the Trust. He recommended a review of the contract with Fifth Third to ascertain if they provide other services such as Trust Reporting. Morgan Stanley would not be able to provide that service although BeneSys may be able to. Legal counsel will provide the Fifth Third contract for review and further discussion at the next Investment Committee Meeting.

Financial Reports

BeneSys provided the September 2020 Fifth Third Statement for review.

BeneSys provided the September 2020 Morgan Stanley Statement for review.

BeneSys provided the August 2020 Financial Statements for review.

Motion – to review and accept the Fifth Third, Morgan Stanley, BeneSys Financial Statement and to pay the Bills for Approval as provided: ***By D. Bojalad, seconded by T. Shippy.***

- Motion Carried – Unanimously

Administrative Reports

A. Appeals

- a. **2775649783**
- b. **2782799807**

B. BeneSys Organizational Change Notice

Legal Report

A. Legislative Update PA 228

Mr. Castle provided the Board with a copy of Legislative Update PA 228. PA 228 amends the OMA to specifically allow meetings of a public body to be held electronically or with remote participation under certain circumstances and establishes procedures and requirements for such a meeting. Discussion ensued.

Correspondence

Business Agent Report

Chairman Opolski shared with the Board that the calls he is receiving regarding Open Enrollment have been a few members who didn't receive their packets because they didn't update their addresses with BeneSys. BeneSys has mailed new packets out to those members. In addition, members are calling to confirm their enrollment and inform that they will not be making changes for 2021. No negative feedback being received.

New Business

A. 2021 Open Enrollment Form – Change Made

Chairman Opolski had informed Ms. Crosby of a correction that needed to be made to the form for the Website and future mailings. There was an error above Dependent Enrollment that stated the section should only be completed if enrolling a dependent in Priority Health. The Priority Health reference was removed from the form.

B. Call Back Feature – Auto Attendant Script

Ms. Crosby reviewed the Auto Attendant Script for the new Call Back Feature that was added effective September 1, 2020. This feature allows members to receive a Call Back if hold times are too long. The information provided gave the Board the script and processes for this Call Back Feature.

C. Trustee Website Introduction

Ms. Crosby presented to the Board an introduction to the Trustee Website. She walked through what the website contained and its purpose. She informed the Board that login details will be forthcoming for each member of the Board as well as Legal Counsel. Discussion of what, if anything, the Board would like to have added to the site. Feedback will be given to Ms. Crosby as we move forward utilizing the site.

D. Claims Turn Around Time Report – Q3 2020

Ms. Gjorgjevski presented the BeneSys Claims Turn Around Time Report for the 3rd Quarter of 2020 to the Board for review.

E. Telephone Response Time Report – Q3 2020

Ms. Gjorgjevski presented the BeneSys Telephone Response Time Report for the 3rd Quarter of 2020 to the Board for review.

Unfinished Business

A. 2021 HRA Claim Form Draft

Ms. Crosby presented to the Board, the updated 2021 HRA Claim Form and reviewed changes that she hoped would make the process easier for members and for Claims processing. Feedback to correct errors and improve form were given by the Board. A final draft will be presented to the Administrative Committee.

B. Priority Health Out-of-State Mailer

Ms. Crosby presented the final Priority Health Out-of-State Mailer provided by Priority Health. The mailer is scheduled to go out to all Members within the next week.

C. Weiler Settlement Surplus Funds

Mr. Castle informed the Board that there have been no new updates.

E. Priority Health –End of Year Pandemic Credit

Chairman Opolski requested Mr. Castle write a letter to Priority Health to follow up on the possibility of an end of the year Pandemic Credit. This was mentioned by Priority Health in prior contacts with them.

Mr. Sinagra left the meeting at 11:02 am as the Board was entering closed session.

Motion – To enter into closed session at 11:02 am to address administrative appeals containing confidential personal health information under HIPAA: By T. Shippy, seconded by D. Riehl.

- Roll call vote: Bojalad – yes
- Opolski – yes
- Roehl – yes
- Kosmack – yes
- Allen – yes

The Committee exited closed session at 11:22 am.

Motion – for participant 2775649783 to approve Appeal for member to receive the higher HRA amount of \$170 a month for household income under \$75,000 and insured through the Public

Exchange, with recoupment of overpayment from future payments. In addition to reiterate that divorced spouse is not eligible for benefits through the Trust: By R. Kosmack, seconded by D. Bojalad.

Motion – for spouse 2782799807 to approve Appeal for member to be enrolled in 2020 HRA benefit: By R. Kosmack, seconded by B. Roehl.

Trustee Comment/Open Forum –

Adjournment

Motion – to adjourn: *by D. Bojalad, seconded by F. Allen.*

- Motion Carried - Unanimously

Meeting adjourned at 11:25 am.