



Police and Fire RHC Trust
Board of Trustees Minutes

April 25, 2016

Chet Opolski	Chairman
John Clark	Vice Chairman
Shirley A. Berger	Secretary
John Tucker	Tom Sheehan
Floyd Allen (T)	Don Taylor
Andy Dillion (T)	

The meeting was held at the offices of the RHC Trust's Third Party Administrator, ABS, at 8220 Irving Rd., Sterling Heights, MI 48312. Chairman Opolski called the meeting to order at 9:30 am.

- Roll call of Trustees were held and a quorum was present
- Legal representation present: Michael Vanoverbeke and Aaron Castle
- ABS representation present: Denise Allport and Lisa Duncan
- Graystone Representatives Present: Burton Carlson, Michael Holycross, Bill Messner and Erik Burger
- BlackRock Representatives Presents: Kunal Khara, Ashwin Laheja and Simon Wong and Matt Balandier

Approval of Agenda - Motion made by Sheehan and seconded by Clark to approve agenda. Motion carried - Unanimously.

The Trustees approved the appointment of John Tucker to replace Trustee Greg Best. Motion made by Sheehan and seconded by Clark to accept resignation and approve replacement. Motion carried - Unanimously.

Approval of Minutes - Motion made by Sheehan and seconded by Allen to approve the April 11, 2016 minutes with amendments. Motion carried – Abstained Tucker.

Correspondence

Graystone Representatives presented a summary of the Police and Fire B Notes as of April 21, 2016.

BlackRock – A Global Asset manager presented a municipal bond discussion for Trustees.

Motion made by Sheehan and seconded by Clark to approve the Resolution of Appreciation Letter for Trustee Greg Best. Motion carried – Unanimously.

Motion made by Sheehan and seconded by Allen to acknowledge receipt of Fifth Third Bank Statement 3-1-16 to 3-31-16 and Fifth Third Year to Date Statement 1-1-2016 – 3-31-16 and the Authorized Signer form. Motion carried – Unanimously.

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Trustees acknowledged receipt of the IRS Letter acknowledging receipt of the RHC Trust's application for determination of tax-exempt status.

Receipts/Disbursement

Motion made by Sheehan and seconded by Taylor to authorize Bassett & Bassett invoice payment of \$268.88. Motion carried – Unanimously.

Legal Report

General Counsel reached out to Navia Benefits Solutions regarding the wrap-up of the 2015 Health Reimbursements. No action taken by trustees.

Motion made by Sheehan and seconded by Clark to approve and send a letter to the City of Detroit to provide additional funds from the Foundation for Detroit's Future pursuant to Grant #2014-3007.

Direct Billing Resolution – Tabled until next meeting – No action taken.

Administrator Report

Enrollment Appeals – [REDACTED] – Spouse does not qualify for HRA - tabled until more information is available.

Enrollment Appeal – [REDACTED] was tabled until more information is available.

Issues with The Direct Bill RHC Members Payments – Tabled until next meeting for ABS to provide additional information.

Break – 12:11 pm – 12:16 pm

Unfinished Business

Trustee Compensation – **Motion** by Allen and seconded by Taylor to amend Section 8.5 of the RHC Trust Agreement that provides for payment of compensation and reimbursement of expenses to Board members to read as follows:

Section 8.5 **Fees and Expenses**. Voting Board members shall each be paid a stipend. For the 2015 and 2016 calendar year, this stipend shall be in the amount of \$12,000 per year (payable ratably on a monthly basis). Beginning with the 2017 calendar year and for each year thereafter, this stipend shall be in the amount of \$6,000 per year (payable ratably on a monthly basis); provided, however, that the Board, by a vote of not less than six (6) out of seven (7) voting Board members, shall have the power to provide for a different amount for the stipend; and provided, further, that in no event shall such annual stipend exceed \$12,000.

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The ex-officio member appointed by the Retired Detroit Police Members Association shall be paid a stipend of \$4,800 per year (payable ratably on a monthly basis) for the 2015 and 2016 calendar years, and shall be paid an amount equal to 50% of the stipend of a voting Board member for the 2017 and 2018 calendar years. Each voting Board member may be reimbursed for reasonable expenses properly and actually incurred in the performance of his or her duties, and in the case of the non-voting member, he or she may be reimbursed for reasonable expenses properly and actually incurred in connection with attendance at Board or Board committee meetings. Compensation payable to the Board members and all reimbursed expenses shall be payable out of the Trust.

Once annually each calendar year, Board members shall have the ability to voluntarily waive, in whole or in part, the right to receive a stipend under this section. The waiver shall be made in writing, shall specify an effective date, and shall clearly indicate the amount or percentage of the stipend that the Board member is voluntarily electing to forego. All waivers shall be irrevocable from the effective date through the end of the applicable calendar year. If the effective date of a waiver is any date other than the first day of the calendar year, the waiver shall not be applied retroactively with respect to monthly stipends previously paid, and will apply only to future stipend payments occurring on or after the effective date of the respective waiver.

Any Board member electing to waive his or her right to receive all or part of the stipend provided hereunder shall not be deemed to waive any other rights or responsibilities provided for under this Trust Agreement and applicable state or federal law.

A Waiver of Trustee Stipend form was also included with the proposed amendment. A roll call of Trustees was conducted: Motion Carried – Unanimously – Opolski, Allen, Dillon, Taylor, Sheehan, Clark and Tucker.

New Business/Open Forum

Resolution – Authorized Signer - This was distributed and signed by Trustees for banking purposes.

Upcoming Meeting Dates

Full Board Meeting – May 25, 2016

Full Board Meeting - June 27, 2016

Administrative Committee Meeting – May 9, 2016

Administrative Committee Meeting – June 13, 2016

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Adjournment - The meeting was adjourned at 12:40 p.m. **Motion** made by Tucker and seconded by Taylor. Motion carried – Unanimously.

Respectfully submitted,

Shirley A. Berger
Secretary