

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Meeting Minutes - Administrative Committee Board

Monday, September 12, 2016

**9:30 am at ABS Office Sterling Heights Michigan
Conference Call In: 1-877-873-8018 Access Code 6654340 Host ABS 4763**

Trustees:	Chet Opolski	Chairman
	John Clark	VP Chairman
	Don Taylor	Trustee
	Tom Sheehan	Trustee

ABS:	Laura Haggarty	VMT: Michael VanOverbeke
	Denise Allport	

The meeting was held at the offices of the Trust's Administrator, ABS, at 8220 Irving Road, Sterling Hgts., MI 48312. The Chairman called the Board meeting to order at 9:30

- Legal Counsel representative(s): M. VanOverbeke
- ABS representative(s): L. Duncan

Legal Report

No legal report for this meeting

Administrator Report

This meeting was to go over the open enrollment packet. Several changes were requested.

- Town Hall meeting location was discussed – Renaissance Unity
- Separate Packages – 1 for the retiree and 1 for the spouse
- Legal gave new verbiage for the spouse packet for Weiler spouses
- Add footers to each page of packet
- Change the HRA from <\$75,000 to less than
- Add the 2 person rate for Medicare Advantage
- Change Single to 1 person

- Correct the 1094-B form to read 1095-B
- Change the whole "change application" add this to the current coverage page
- Separate the HRA's for the spouse and the Retiree into their own packets
- Add the Retiree or Spouse after each HRA category

New Business

Motion – To adjourn: By D. Taylor, seconded by J. Clark

- Motion Carried – Unanimously

Meeting adjourned at 12:39

Lisa Duncan