

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, November 7, 2022

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski
Tracy Shippy
Richard Kosmack
Dan Bojalad
Brian Roehl
Greg Trozak

Role:

Chairman
Vice-Chair
Trustee
Trustee
Trustee
Trustee

Others present: Louis Sinagra, Member (via phone)

Legal Representation: Aaron Castle

BeneSys Representation: Jennifer Crosby

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated November 7, 2022: By D. Bojalad, seconded by B. Roehl.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes from October 24, 2022 were presented.

Public Comment - None

Financial Consultants - None

Legal Report

Mr. Castle provided an updated draft of the Trustee Stipend Policy for the Admin Committee to review. In addition, he provided an updated draft of the Trustee Stipend Request Form for the Admin Committee to review.

Motion – To recommend to the Board to accept and approve the updated Trustee Stipend Policy as provided:
By D. Bojalad, seconded by B. Roehl.

- Motion Carried – Unanimously

Administrative Report/Administrative Committee Report

A. Appeals

a. 2683143726	07 - 08
b. 2684978748	09 - 10
c. 2699486514	11 - 12
d. 2732991314	13 - 14
e. 2733285566	15 - 16
f. 2747373472	17 - 18
g. 2753119632	19 - 20
h. 2822745132	21 - 22

These matters are being handled in Closed Session at the end of meeting to accommodate members of the public attending the meeting via conference call.

Business Agent Report

Chairman Opolski updated the Admin Committee that the Open Enrollment Meeting at the Polish American Century Club in Sterling Heights on October 27, 2022, had a strong turnout. The Open Enrollment Meeting at the Pelister Place in Dearborn on November 2, 2022, had a smaller than normal turnout. Pelister Place was a very nice facility. Many appeals were received from each Open Enrollment Meeting as a result of information and education provided at the meetings.

New Business - None

Unfinished Business

A. Trustee Additional Meeting Stipend Request Form

This item was discussed under the Legal Report.

Correspondence

A. NAPO's Winter Seminar 2022

Trustee Comment/Open Forum - None

Motion – To enter into closed session at 9:49 am to address administrative related matters containing confidential personal health information under HIPAA: By G. Trozak, seconded by T. Shippy.

Roll call vote: Opolski – yes
Shippy - yes
Kosmack – yes
Bojalad – yes
Roehl – yes
Trozak - Yes

The Board exited closed session at 10:11 am.

Motion – To recommend to the Board that all presented Appeals be approved subject to verification of eligibility and substantiation of HRA claims: By B. Roehl, seconded by G. Trozak.

Motion Carried – Unanimously

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By T. Shippy, seconded by R. Kosmack.

Motion Carried – Unanimously

Meeting adjourned at 10:16 a.m.