



Police and Fire RHC Meeting  
Board of Trustees Minutes  
January 23, 2017

The meeting was held at the office of ABS located in Sterling Heights Michigan. Chairman Opolski called the meeting to order at 9:30 A.M. A quorum was present.

Trustees:	Chet Opolski John Clark Shirley A. Berger Thomas Sheehan Floyd Allen Andy Dillion Don Taylor John Barr	Chairman Vice Chairman Secretary Trustee Trustee (T) Trustee (T) Trustee Trustee
ABS:	Lisa Duncan and Denise Allport	Legal Counsel: Michael VanOverbeke
Graystone:	Burton Carlson, Bill Messner	and Aaron Castle

### **Approval of Agenda**

Motion made by Sheehan and seconded by Clark to approve January 23, 2017 agenda. Motion carried - Unanimously.

### **Approval of Minutes**

Motion made by Sheehan and seconded by Clark to approve the December 19, 2016. Motion carried – unanimously.

### **Correspondence**

**Motion** made by Sheehan and seconded by Taylor to acknowledge receipt and filing of the December 2016 Fifth Third Bank Statement. Motion carried – Unanimously.

**Motion** made by Sheehan and seconded by Taylor to acknowledge receipt and filing of the Wilmington November and December 2016 Bank Statement. Chair Opolski signed a document with the advice of counsel granting ABS authorization to review online statements. Motion carried – Unanimously.

John Tucker Resignation Letter

**Motion** made by Taylor and seconded by Opolski to move deviate from the agenda to accept a letter dated January 17, 2017 acknowledging the resignation of Trustee John Tucker from the Police and Fire Health Care Trust. Motion carried – Unanimously.

**Motion** made by Sheehan and seconded by Clark to wave the 90 day notification requirement and accept the resignation of John Tucker's resignation as of January 17, 2017 and send thank you letter to Trustee Tucker for his service. Motion carried – Unanimously.

John Barr appointee Letter

**Motion** made by Sheehan and seconded by Clark to acknowledge receipt of letter from RDPFFA appointing John Barr. Motion carried – Unanimously.

SSDS – Medicare Coordination Opportunity – review of materials – Tabled until next meeting.

Fiduciary Liability Policy

Trustees acknowledge receipt of the Fiduciary Liability form Markel American Insurance Company. Trustees were asked to pay their annual \$25.00 for individual non-recourse coverage.

Break – 10:30 a.m. – 10:41 a.m.

Accounting Report

The Cash Activity Report for December 2016 was presented. The Trustees acknowledged receipt.

Receipts and Disbursements – **Motion** made by Sheehan and seconded by Clark to accept the report and approve all payables. Motion carried – Oppose Clark.

HRA Claims Processed YTD HRA report was presented. The Trustees acknowledged receipt.

Financials – The November and December finance reports were presented. **Motion** made by Sheehan and seconded by Taylor to approve reports. Motion carried – Unanimously.

Legal Report

Legal Counsel presented their report. The following items will remain on the agenda for the February 27, 2017 Trustee's Meeting:

- (1) VEBA Plan Document,
- (2) SSDC Services Corporation Master Services Agreement, and
- (3) Public Act 555 of 2016 (HB No 5421)

### **Administrators Report**

Administrative Committee Report - The January 9, 2017 minutes were tabled until February.

Finance Committee Board - No Report

### **Unfinished Business**

Closing of the Fifth Third Account - Motion by Sheehan and seconded by Taylor to close the Fifth Third Navia Bank Account. Motion carried – Unanimously.

### **New Business/Open Form**

#### Election of Board Trustees

Trustee Sheehan nominated John Clark as Chair. John Clark respectfully declined nomination.

**Chairperson:** Chet Opolski nominated by Taylor and seconded by Sheehan. There being no other nominations being made, **Motion** by Clark and seconded by Allen to close nominations and Chet Opolski be elected unanimously by acclamation as Chair for 2017. Motion carried – Unanimously.

**Vice Chairperson:** John Clark nominated by Sheehan and seconded by Barr. **Motion** by Sheehan and seconded by Allen to close nominations and John Clark be elected unanimously by acclamation as Vice Chair for 2017. Motion carried – Unanimously.

**Secretary:** Shirley A. Berger nominated by Clark and seconded by Taylor. **Motion** by Barr and seconded by Clark to close nominations and Shirley A. Berger be elected be elected unanimously by acclamation as Secretary for 2017. Motion carried – Unanimously.

Fifth Third Bank sent over some paperwork for signatures to authorize ABS excess to online bank statements. **Motion** made Sheehan and seconded by Clark Motion carried – Unanimously.

### **Adjournment**

Meeting was adjourned at 12:15 p.m. Motion made by Sheehan and seconded by Clark. Motion carried – Unanimously.

Respectfully Submitted,

Shirley A. Berger