

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Meeting Minutes - Administrative Committee Board

Monday, April 10, 2017

9:30 am at ABS Office Sterling Heights Michigan

Conference Call In: 1-877-873-8018 Access Code 6654340 Host ABS 4763

Trustees:	Chet Opolski	Chairman
	John Clark	VP Chairman
	Don Taylor - Excused	Trustee
	Tom Sheehan	Trustee
	John Barr	Trustee

ABS:	Melanie Taliercio	VMT: Aaron Castle
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The meeting was held at the offices of the Trust's Administrator, ABS, at 8220 Irving Road, Sterling Hgts., MI 48312. The Chairman called the Board meeting to order at 9:34

- Legal Counsel representative(s): A. Castle
- ABS representative(s): M. Taliercio

Motion – To accept the agenda dated April 10, 2017: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Motion – To approve the meeting minutes from March 13, 2017: By T. Sheehan, seconded by J. Clark

- Motion Carried – John Barr abstained

No formal legal report

Administrator Report

ABS has indicated that no one will be available for the May 8th Admin meeting. The board would still like the meeting to be held on May 8th. It was brought up that it is not fair for the board to have to take minutes and participate in the meeting. This will be further addressed at the full board meeting.

Unfinished Business

New Business

Motion – To accept have admin committee recommend formal process for issuing RFP for Medicare Advantage Plans for 2018: By J. Clark, seconded by J. Barr

- Motion Carried – Unanimously

Discussion held regarding having GRS do a market search and recommendation for Medicare Advantage Plans for the RFP

Discussion held regarding who is responsible for the upkeep of the website. This discussion will be placed on the full board agenda. Issue's described below for discussion:

Website – Issues from the Chair

- a) Latest minutes posted were from January
- b) Administrative Committee Meeting dates were not listed
- c) Meeting dates listed from the May and June Board meetings were incorrect
- d) Administrative Committee policy/procedure is not there
- e) Is Board policy/procedure current?
- f) By law's on the web?
- g) What else might be missing or outdated?

Discussion held on what the Administrative service contract with ABS states as far as their responsibly. The board stated that contract negotiations for the RFP for a TPA will be held at another location other than ABS.

Discussion also held on what the cost would be to have legal counsel record the minutes, legal will have to get back to them with the cost. This will also be placed on the full board agenda.

Motion – To adjourn: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Meeting adjourned at 10:20

Lisa Duncan/ Melanie Talierico