

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, October 12, 2020

9:30 am at RDPFFA Office Sterling Heights Michigan via Conference Call

Trustees:	Chet Opolski (via phone)	Chairman
	Dan Bojalad (via phone)	Trustee
	Tracy Shippy (via phone)	Trustee
	Richard Kosmack (via phone)	Trustee

Legal Representation: Aaron Castle (via phone)

Others present: Louis Sinagra, Member (via phone)
David Witherspoon, Member (via phone)
Sheila Witherspoon (via phone)

BeneSys Representation: Violet Gjorgjevski, Jennifer Crosby (via phone)

The meeting was held at the RDPFFA office in Sterling Heights via Conference Call

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated October 12, 2020: By D. Bojalad, seconded by T. Shippy.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes from the September 14, 2020 were presented.

Public Comment – Member, Louis Sinagra attended meeting via conference call.

Legal Report

Mr. Castle informed the Board of the Michigan Supreme Court decision regarding the Governors Whitmer's COVID-19 Executive Orders. The decision was against the governor although her office is arguing that her measures stay in place for 21 days following the decision of the Michigan Supreme Court. Amendments to the Open Meeting Act that would specifically permit electronic meetings were passed by the Senate and will go to the House next week.

Administrative Report/Administrative Committee Report

A. Appeals

a. 2810115928 Update

b. 2775649783 Hearing

Business Agent Report

Mr. Opolski stated that there would be room for himself plus 3 others to attend meetings at the RDPFFA office within the social distancing guidelines if anyone is interested. Ms. Gjorgjevski has attended a few meetings in person recently.

Mr. Opolski asked if there was any feedback from BeneSys regarding Open Enrollment. The first day of Open Enrollment is today so no news yet but an update will be provided at the next meeting.

New Business

Unfinished Business

A. 2021 HRA Claim Form Draft

Ms. Crosby presented the Draft of the 2021 HRA Claim Form to the Board for review. Feedback was given. A Final Draft of the HRA Claim Form for 2021 will be presented in front of the full Board at the October 26, 2020 meeting.

B. Priority Health Out-of-State Mailer

Ms. Crosby updated the Admin Committee regarding Priority Health wanting to have a mailer sent to members since they were unable to provide information to go into the Open Enrollment Packets. The Admin Committee agreed to this and felt that Priority Health should take responsibility for the mailer and incur cost related to it. They would like the mailer to go to all members and they gave permission to Ms. Crosby to provide a mailing list to Priority Health. Being that Open Enrollment started today, time is of the essence to get this information out in the mail.

C. Weiler Settlement Surplus Funds

Mr. Castle stated that there has been no new information on this matter.

D. Priority Health – End of Year Pandemic Credit

Correspondence

Trustee Comment/Open Forum

Mr. Sinagra left the meeting at 9:57 am.

Motion – To enter into closed session at 9:57 am to address appeals, administrative appeals containing confidential personal health information under HIPAA: By T. Shippy, seconded by D. Bojalad.

- Roll call vote: Bojalad – yes
Opolski – yes
Shippy – yes

Kosmack - yes

The Committee exited closed session at 10:53 am.

Directive – for participant 2810115928 to direct Legal Counsel to send an updated letter certified mail to member allowing additional time to respond with supporting documents since she stated she never received the first letter mailed.

Directive – to Legal Counsel to gather some additional information for participant 2775649783 and report back to the Board on this matter to be decided at the full Board Meeting on October 26, 2020.

Mr. Opolski presented additional matters regarding member 2804117516 to the Admin Committee. Discussion took place.

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By R. Kosmack, seconded by D. Bojalad.

Motion Carried – Unanimously

Meeting adjourned at 10:55 am.