

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, May 9, 2022

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski
Richard Kosmack
Dan Bojalad
Brian Roehl
Greg Trozak

Role:

Chairman
Trustee
Trustee
Trustee
Trustee

Others present: Tracy Shippy, Trustee (via phone)
Spencer Tawa, Plante Moran
Louis Sinagra, Member (via phone)

Legal Representation: Aaron Castle

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated May 9, 2022: By D. Bojalad, seconded by T. Shippy.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes from February 14, 2022, March 4, 2022 and April 11, 2022 were presented.

Public Comment - None

Plante Moran – Auditor – Spencer Tawa

Mr. Tawa presented the Financial Statement for December 31, 2021 to the Board. Plante Moran issued an unmodified opinion for the VEBA. He stated that the financial statements referred to present fairly, in all material respects, the fiduciary net position of the City of Detroit Police and Fire Health Care Trust as of December 31, 2021 and the changes in its fiduciary net position for the year then ended, in accordance with accounting principles generally accepted in the United States of America. The VEBA experienced a 15% gain on investments. No material weaknesses and no significant deficiencies were found.

Motion – To acknowledge receipt of the audited Financial Statement for December 31, 2021 as presented and recommend approval by the Boardt: By B. Roehl, seconded by R. Kosmack.

Motion Carried – Unanimously

The Admin Committee discussed the performance of Plante Moran over the past six years that they have been providing auditing services for the VEBA. They asked Mr. Tawa is there are any anticipated changes for Plante Moran in the coming year. Mr. Tawa stated there were no anticipated changed, some members of their team have promoted within the company and Mr. Schramski was added to the team last year. Mr. Schramski worked with BeneSys this year fully and was very successful. The Admin Committee asked about any struggles for Plante Moran during COVID. Mr. Tawa said there was no real struggle to perform their audits virtually. They were equally as successful doing so.

Financial Consultants – None

Legal Report

Mr. Castle updated the Admin Committee that the Boyd Watterson agreement has been challenging but should be completed for the upcoming Board Meeting.

Administrative Report/Administrative Committee Report

A. BeneSys – Claims Turn Around Time Report – 4th Quarter 2021

Ms. Crosby and Ms. Gjorgjevski informed the Admin Committee that after reviewing the Claims Turn Around Time for 4th Quarter 2021 the information provided is in fact accurate. BeneSys did not meet the performance guarantee for 4th Quarter 2021 and will be issuing a credit to the VEBA per the agreement.

B. Appeal

a. 2837859084

Business Agent Report

Chairman Opolski updated the Admin Committee that most of the calls he has been receiving as of late are in relation to the hearing aid benefit.

Chairman Opolski discussed that the current HRA Claim form does not take high dollar claims into consideration. When a member submits a reimbursement for an expense that is more than their monthly allowance, but they would like for the claim to be paid on a recurring basis until the claim is either paid in full or the year ends. Ms. Crosby will work on updating the form to accommodate these types of claims and present it at the Board meeting.

New Business

A. Plante Moran – End of Audit Letter December 31, 2021

B. Plante Moran – Financial Report December 31, 2021

These matters were discussed and reviewed with Mr. Tawa from Plante Moran at the beginning of the meeting.

Unfinished Business

A. Priority Health Renewal 2023

Mr. Opolski updated the Admin Committee that he and Ms. Shippy are working with LaDom from Priority Health on benefit enhancements for 2023.

C. Great American – Fiduciary Liability Policy Renewal

Mr. Castle updated the Admin Committee that the Application and required reporting has been provided to Great American so they can prepare a quote. He will follow up.

Correspondence

A. Letter from Member – Over the Counter Benefits

Mr. Opolski shared a letter received from a member showing appreciation for the Over-the-Counter Benefit with Priority Health and how much it is helping her.

Trustee Comment/Open Forum - None

Motion – To enter into closed session at 10:11 am to address administrative related matter containing confidential personal health information under HIPAA: By B. Roehl, seconded by R. Kosmack.

Roll call vote: Opolski – yes
Kosmack – yes
Bojalad – yes
Roehl – yes
Trozak - Yes

The Board exited closed session at 10:14 am.

Motion – To recommend to the Board that the Appeal for Participant 2837859084 be approved: By B. Roehl, seconded by D. Bojalad.

Motion Carried – Unanimously

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By G. Trozak, seconded by D. Bojalad.

Motion Carried – Unanimously

Meeting adjourned at 10:15 a.m.