

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, July 14, 2025

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski

Tracy Shippy

Dan Bojalad

Brian Roehl (via phone)

Rick Kosmack

Greg Trozak

Role:

Chair

Vice-Chair

Trustee

Trustee

Trustee

Trustee

Members of the Public: Louis Sinagra, Member

Financial Consultant Representation: Brian Green, Mariner

Legal Representation: Aaron Castle, VMT Law

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby

Others Present: None

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated July 14, 2025: By D. Bojalad, seconded by R. Kosmack.

- Motion Carried – Unanimously

Public Comment – None

Financial Consultant

Mr. Green informed the Admin Committee that he has been working with GRS to have them complete the final Actuarial Valuation for December 31, 2024, with the enhanced benefits as decided by the Board. Mariner needs this information to make recommendations, if any, for future portfolio adjustments.

Administrator Report/Administrative Committee Report

A. Appeals

a. 2676665485

Motion – To recommend that the full Board approve the Level 2 appeal for participant 2676665485: By B. Roehl, seconded by R. Kosmack.

- Motion Carried – Unanimously

b. 2728630902

Motion – To recommend that the full Board approve the Level 2 appeal for participant 2728630902: By T. Shippy, seconded by D. Bojalad.

- Motion Carried – Unanimously

B. BeneSys Quarterly Enrollment Changes Report 2nd Q 2025

Ms. Crosby provided reporting to the Admin Committee that showed any enrollment changes from April to June 2025 because of life events, deceased members or members dropping coverages vision/dental coverage.

Business Agent Report

Mr. Opolski informed the Admin Committee that he has been working with a few Surviving Spouses that were never listed as dependents when the members were alive.

In addition, Mr. Opolski has been working with Rob Roberts and TruHearing to resolve the co-pay issue.

New Business - None

Unfinished Business

A. Annual Outstanding Check Report

Ms. Crosby presented the annual outstanding check report to the Admin Committee. These are HRA checks that have exceeded 90 days and have not been cashed. It was suggested by Trustee Shippy to see if any of the people listed now have Direct Deposit and if so, reissue the checks via Direct Deposit. Letters are mailed to these participants at 90 days, 6 months and annually for 3 years.

B. 2026 Open Enrollment Document Drafts

Ms. Crosby provided drafts of all the Open Enrollment documents for the 2026 benefit year to the Admin Committee. They will review and provide feedback at the Board meeting so that the printing process can begin.

Correspondence – None

Trustee Comment/Open Forum - None

Legal Report (Closed Session)

Motion – To enter into closed session at 9:59 am to discuss with legal counsel the ongoing litigation with the State regarding VEBA grant funds: *By D. Bojalad, seconded by R. Kosmack.*

- Roll call vote: Opolski – yes
Kosmack – yes
Bojalad – yes
Roehl – yes
Trozak – yes
Shippy - yes

Motion – To return to open session at 10:11 am: *By R. Kosmack, seconded by G. Trozak.*

Motion Carried – Unanimously

Adjournment

Motion – To adjourn the Administrative Committee Meeting: *By G. Trozak, seconded by R. Kosmack.*

Motion Carried – Unanimously

Meeting adjourned at 10:11 a.m.