

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, January 13, 2020

9:30 am at RDPFFA Office Sterling Heights Michigan
Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296

Trustees:	Chet Opolski	Chairman
	John Barr	Trustee
	Daniel Bojalad	Trustee
	Brian Roehl (excused)	Trustee
	Tracy Shippy	Trustee

Legal Representation: Aaron Castle

BeneSys Representation: Dean Carlson & Violet Gjorgjevski

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30am

Motion – To accept the agenda dated January 13, 2020: By D. Bojalad, seconded by T. Shippy.

- Motion Carried – Unanimously

Public Comment

Member present to discuss his eligibility in the VEBA, the member was advised to contact or visit the BeneSys office for additional assistance.

Legal Report

Plan Administration & Benefits Related Matters

Other Legal Matters

A. GRS Invoice

Attorney Castle provided a copy of the letter to be sent to GRS regarding the invoice amount received in December 2019.

B. Actuary & Benefits Consultant RFP

Attorney Castle provided a final copy of the RFP that was sent out the first week of January 2020

Administrative Report/Administrative Committee Report

A. Appeals

Motion – To enter into closed session at 10:01am to address appeals, administrative appeals containing confidential personal health information under HIPAA: By D. Bojalad, seconded by T. Shippy.

- Roll call vote: Barr – yes
- Bojalad – yes
- Opolski – yes
- Shippy – yes

The Committee exited closed session at 10:03am.

Motion - To recommend the Board approve the spouse of member 2837556964 to enroll and collect 2018 & 2019 HRA claims pending proper documentation is submitted: By J. Barr, second by D. Bojalad.

- Motion Carried – unanimously

B. Priority Health

a. Out of State Issue

BeneSys discussed issues that have been reported by representatives receiving calls regarding Out of State members not being able to find providers to accept the Priority Health coverage. All calls have been escalated to Priority Health who is reaching out to both the providers and the members to assist.

b. Call wait times up to an hour

BeneSys has also received many calls regarding members being on hold for long periods of time. Priority Health is aware of the issue and is taking it very seriously. They have implemented options to allow for call backs as well as added to the staff handling calls.

c. Primary Care Physicians Letter

Priority Health has sent out communication to members indicating they must choose a Primary Care Physician or one has been assigned. Priority Health advised that even if they are assigned one and they choose to see another Physician, claims will be paid in the same manner. The member always has the option to contact Priority Health and select their own PCP if they choose.

d. ABS - HRA forms received and picked up by BeneSys

BeneSys advised that they received a call from ABS regarding a large number of claims that have been received, too many to mail, that BeneSys picked up. The claims were dated no farther than mid December 2019. BeneSys has prioritized these claims to be paid as soon as possible.

e. Huntington Bank Account Closure

Mr. Carlson of BeneSys advised that the BeneSys accounting department and legal are working out details on having the account closed.

f. Spouse Not being enrolled Issue

Mr. Carlson advised that the issue with the spouses not being enrolled properly has been resolved and all that were impacted have been contacted and advised of the error and are now enrolled.

Business Agent Report

Chairperson Opolski advised the committee about an issue that was posted on Face Book and since been resolved. He continued with other issues that have come up from phone calls he has received one which had an issue with the print on the insurance cards being too small, which can not be changed. Another call received was regarding the cost of some of the prescriptions going up, he explained to the member that each provider has a tier-based prescription coverage and that some may have gone up while other went down.

He reported on the emails that have been sent out and the number that have been opened, the number opened is slowing climbing up, which is a good sign. He continues to work on the email list he has to eliminate bad addresses and compares to emails provided by the BeneSys data base.

Mr. Opolski advised the Board that Ms. Stacie Hillier of Priority Health and her team will be in attendance at the next full Board meeting on Monday January 27, 2020.

New Business/Open Forum

BeneSys received a request from the Account Manager of Fifth Third Bank asking to attend a meeting. The Board advised BeneSys to invite her to the next meeting.

Mr. Opolski discussed a communication received from Priority Health regarding a mailing that they would like to send to the members. The mailing is for the out of state members to provide additional information to providers to educate about Priority Health. He will contact them to advise to proceed with the mailing.

Unfinished Business

A. 2020 \$25.00 HRA Letter and Form Draft

Ms. Gjorgjevski provided a draft of a letter to be sent to members enrolled in the Priority Health PPO or HMO plans and advise them that in addition to their zero premium cost they are also entitled up to \$25.00 a month in an HRA. The letter was reviewed and BeneSys was instructed to send out as soon as possible.

B. Post 1/1/15 Retiree's Health Care Coverage

Attorney Castle continues to research and will further discuss when more details are available.

C. Weiler Settlement Surplus Funds

No additional information has been provided

Correspondence

A. 2020 Fiduciary Liability Insurance Policy

Segal Select Insurance provided the final policy for file.

B. 2019 1099 Trustee Stipend

BeneSys received communication from Fifth Third stating that they have produced the 1099's for the Trustee Stipend and sent a list to BeneSys for confirmation. The forms will not be mailed until after January 25, 2020.

Trustee Comment/Open Forum

Adjournment

Motion – To adjourn Administrative Committee Meeting: By J. Barr, seconded by D. Bojalad

Motion Carried – Unanimously

Meeting adjourned at 10:52 am.