

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, October 4, 2021

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

| <u>Trustees:</u> | <u>Attending:</u> | <u>Role:</u> |
|------------------|-------------------|--------------|
| Chet Opolski | In-Person | Chairman |
| Richard Kosmack | In-Person | Trustee |
| Dan Bojalad | In-Person | Trustee |
| Brian Roehl | In-Person | Trustee |
| Tracy Shippy | In-Person | Trustee |

Others present: Louis Sinagra, Spouse of Member (via phone)

Legal Representation: Aaron Castle (in-person)

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby (in-person)

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated October 4, 2021: By D. Bojalad, seconded by B. Roehl.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes and Closed Meeting minutes from September 13, 2021 were presented.

Public Comment – None

Financial Consultants – None

Legal Report

Mr. Castle stated that he had no updates for the Admin Committee. Mr. Opolski has signed all the asset allocation documents.

Administrative Report/Administrative Committee Report

Ms. Crosby updated the Board that the Open Enrollment Packets were mailed on September 30, 2021. The Open Enrollment module for the website is scheduled to open at Midnight on October 18, 2021 and the

documents have all been posted on the Website as well. The venues for the Open Enrollment Meetings have been confirmed and planning process has begun.

Business Agent Report

Chairman Opolski informed the Admin Committee that he has been sending several Newsletters regarding Open Enrollment and the Priority Health Benefit Enhancements.

Don Taylor responded regarding the assignment of Trustees for 2022. He stated that two people have applied. There is a general meeting to be held on October 7, 2021.

Chairman Opolski stated that he was to get started looking at Dental and Vision for 2023 as soon as possible. He will get Census data from BeneSys after January 1, 2022 and start the process of looking.

New Business - None

Unfinished Business

A. Trustee Stipends Policy Resolution for Signature

Mr. Castle's presented the final Trustee Stipends Policy Resolution for Trustee Bojalad to sign per the approval of the Board at the last meeting.

Correspondence - None

Trustee Comment/Open Forum - None

Trustee Roehl commented that Burton from Graystone's work on the asset allocation from first class and he was very pleased with it.

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By T. Shippy, seconded by B. Roehl.

Motion Carried – Unanimously

Meeting adjourned at 9:53 a.m.