

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, June 3, 2019

9:30 am at RDPFFA Office Sterling Heights Michigan  
Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296

Trustees:	Chet Opolski	Chairman
	John Barr	Trustee
	Daniel Bojalad	Trustee
	Brian Roehl	Trustee
	Tracy Shippy	Trustee

Legal Representation: Michael VanOverbeke

BeneSys Representation: Samarah Murray & Violet Gjorgjevski

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30am

**Motion** – To accept the agenda dated June 3, 2019: By D. Bojalad, seconded by B. Roehl.

- Motion Carried – Unanimously

Copy of approved Admin Committee Meeting minutes from the May 6, 2019 meeting were presented.

**Legal Report**

**A. Adopted Professional Advisor and Service Provider Review Policy**

Attorney VanOverbeke presented the Adopted Professional Advisor and Service Provider Review Policy as approved at the May 13, 2019 Board of Trustee Meeting.

**Administrative Report/Administrative Committee Report**

**A. Appeals**

**Motion** – To enter into closed session at 9:55am to address appeals, administrative appeals containing confidential personal health information under HIPAA: By D. Bojalad, seconded by T. Shippy.

- Roll call vote: Barr – yes  
Bojalad – yes  
Opolski – yes  
Roehl – yes  
Shippy – yes

The Board exited closed session at 10:40am.

**Motion** - To recommend the board approve member 2831661130 to collect the higher HRA Benefit, \$295 after age 65 and \$395 pre age 65 per month; pending proper documentation is submitted: By B. Roehl, second by T. Shippy.

- Motion Carried – unanimously

**Motion** - To recommend the board approve the spouse of member 2683572203 to collect 2018 HRA Benefit pending proper documentation is submitted: By D. Bojalad, second by T. Shippy.

- Motion Carried – unanimously

**Motion** - To recommend the board approve surviving spouse of member 2794691603 collect HRA Benefits for 2018 and 2019 of deceased spouse, pending proper documentation is submitted: By B. Roehl, second by T. Shippy.

- Motion Carried – unanimously

**Motion** - To recommend the board approve surviving spouse of deceased member 2825199975 to enroll and collect for 2019 HRA Benefits pending proper documentation is submitted and deny 2018 HRA Benefits as untimely: By B. Roehl, second by D. Bojalad.

- Motion Carried – unanimously

**Motion** - To recommend the board approve the spouse of member 2795436529 to collect 2018 HRA Benefit pending proper documentation is submitted: By T. Shippy, second by B. Roehl.

- Motion Carried – unanimously

### **Business Agent Report**

Chairperson Opolski provided information on the newsletters that is sent monthly, he reviewed the number of sent and the number of read and unread as well as provided a number of bad email addresses. In addition, he discussed a conversation that was had regarding the addition of Post December 31, 2014 Retiree to the VEBA. He further discussed that he reached out to Legal Counsel for confirmation. This will be discussed further at the next full Board of Trustee meeting on Monday May 13, 2019.

Mr. Opolski expressed some concerns he has with BeneSys which he had hoped would work itself out but as the months have gone by he has not noticed a change and did not want to let it go on further. He has noticed that there has been a lack of preparation with appeal presentation as well as a delay in response with emails sent with member calls during his office hours.

In addition, BeneSys has implemented a new phone system which he feels was not transitioned appropriately. Members as well as Mr. Opolski had a difficult time getting through to the correct person.

He continued with the recent leadership change which was a bit to take in as the BeneSys representative that attended a recent meeting with the Board of Trustee is no longer with the company.

## **New Business/Open Forum**

### **Unfinished Business**

#### **A. HRA Modifications – Dayana Thorman**

Dayna Thorman the Director of Project Management with BeneSys attended the meeting to follow up on the modifications to the BeneSys HRA system. The modifications were completed on May 13<sup>th</sup>, with these modifications came some unexpected account issues where members and/or were left with a negative balance. Dayna and her team are working to make the necessary updates to the system to correct the issues and keep them from happening again. Dayna assured the Board that the changes will correct the issues and should meet the needs of the Board and the Trustees.

#### **B. Duty Disability List**

Attorney VanOverbeke provided a Duty Disability List received from the City of Detroit Retirement Services. The Board reviewed the list and feel that it is not complete. The Board advised Attorney VanOverbeke to follow up with Retirement Services with more details and additional information on the codes used in the list.

### **Adjournment**

**Motion** – To adjourn Administrative Committee Meeting: By J. Barr, seconded by B. Roehl

Motion Carried – Unanimously

Meeting adjourned at 11:24 am.