

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Board Meeting Minutes

Monday, November 25, 2019

9:30 am at BeneSys, Inc. Office Troy, Michigan

Conference Call in: 1-866-730-7512 Access Code 700275 Host 484296

Trustees:	Chet Opolski	Chairman
	Dan Bojalad	Trustee
	Tracy Shippy	Trustee
	John Barr	Trustee
	Brian Roehl	Trustee
	Floyd Allen – (absent)	Trustee
	Andy Dillon	Trustee

Others present: Burton Carlson, Bill Messner and Eric Burger: Graystone Consulting,
Morgan Stanley (via phone)
Hector Negroni, Steve Pinkos and David Pennoni: FCO Advisors

Legal Representation: Aaron Castle

BeneSys Representation: Dean Carlson & Violet Gjorgjevski

The meeting was held at the offices of BeneSys, Inc. 700 Tower Drive, Suite 300 Troy, MI 48098.

The meeting was called to order by Chairman Opolski at 9:00 am.

Motion – To accept the agenda for November 25, 2019: By D. Bojalad, seconded by J. Barr.

- Motion Carried – Unanimously

Public Comment

- None

Regular Agenda

Motion – To approve the meeting minutes from September 30, 2019, Closed Session meeting minutes from September 30, 2019, October 21, 2019: By B. Roehl, seconded by T. Shippy.

- Motion Carried – Unanimously

Motion – To approve the Administrative Committee meeting minutes from October 14, 2019 and November 6, 2019, Closed Session Administrative Committee meeting minutes from October 14, 2019 and November 6, 2019: By B. Roehl, seconded by T. Shippy.

- Motion Carried - Unanimously

Graystone Consulting – Burton Carlson (via phone)

Mr. Carlson updated the Board regarding the market value of the B Notes and recent trade activity noting that the current Bond valuation has moved upward since the last meeting and that there has been light trading in the last few weeks. Per J.J Kenny Drake, the current Bond price has gone up from \$87.02 last month to \$88.60 as of November 13, 2019.

Mr. Carlson provided the Board with a cash flow analysis through the 2020 calendar year. Trustee discussion followed regarding investing more funds.

Motion – to allow Graystone Consulting to invest more funds as discussed in the dollar cost average process for the next six months beginning December 2019.: By B. Roehl, seconded by D. Bojalad.

- Motion Carried – one opposed

Fundamental Advisors Presentation

The team from Fundamental Advisors were present to discuss their In-Kind Subscription Opportunity. Mr. Negroni introduced his team to the Board and provided an overview of Fundamental Advisors. He discussed opportunities and strategies he felt would be ideal for the Trust. Further discussion will be had with the Investment Committee on how the Trust will proceed.

Financial Reports

BeneSys provided a copy of the October 2019 Fifth Third Statement for review.

BeneSys provided the September 2019 Financial Statement for review

Motion – to review and accept the Fifth Third and BeneSys Financial Statements as well as pay the Bills for Approval: By J. Barr, seconded by B. Roehl. Ms. Gjorgjevski added that she is awaiting an additional invoice from the Open Enrollment meeting and asked if she received before the next meeting if she could pay, the Board advised to pay but not to exceed \$2,000.00

- Motion Carried – Unanimously

Administrative Reports

Mr. Dean Carlson advised the Board that BeneSys coordinators continue to process the Open Enrollment materials received, he stated that the process is going well and has nothing further to report at this time. Mr. Carlson also discussed member number 2830999539, which was also discussed by legal and in Closed Session.

Legal Report

Mr. Castle did not have a formal report.

Correspondence

2020 Fiduciary Liability Insurance Policy was received for renewal, discussion ensued regarding cost of premium. A few members of the Board will research to seek out quotes to compare.

Motion – To accept and renew the Fiduciary Liability Insurance Policy for 2020: By A. Dillion, seconded by J. Barr.

- Motion Carried – unanimously

To assist members in the transition from Aetna to Priority Health, Priority Health requested a file that would contain any mail order refills that are remaining into 2020 from Aetna. Legal has provided a draft letter to be sent to Aetna requesting a file.

Motion – To accept the letter drafted by Legal requesting the information from Aetna: By J. Barr, seconded by T. Shippy.

- Motion Carried – unanimously

GRS provided a final copy of the Actuarial Valuation Report as of December 31, 2018, this was previously approved, the final copy is received for file.

BeneSys provided email communications regarding members that are having issues with Priority Health out of State coverage. All issues have been resolved with one exception, the members provider issued a letter stating that there are limited Medicare Advantage Plans they accept and Priority Health was not one of them, nor would they.

Business Agent Report

Chairman Opolski discussed having Stacie Hillier of Priority Health attend a meeting once the Open Enrollment process has been completed, possibly sometime in January 2020.

He also provided an update on the Open Enrollment meeting that were held. Both were very well attended, he noted that the East side meeting had roughly 300, or more, in attendance. Those that attended had great questions and appeared to be satisfied with the upcoming changes.

Mr. Opolski discussed the letter that Aetna sent out to members regarding the change in coverage, Aetna accepted the suggested changes provided by legal before the letters were sent to the members.

New Business

Motion – To enter into closed session at 11:42 am to address administrative appeals containing confidential personal health information under HIPAA: By B. Roehl, seconded by D. Bojalad.

- Roll call vote: A. Dillion
J. Barr – yes
D. Bojalad – yes
C. Opolski – yes
T. Shippy – yes
B. Roehl – yes

Motion - To come out of closed session at 12:01 pm: By D. Bojalad, seconded by T. Shippy.

- Motion Carried – unanimously

Appeals

Motion - To approve Appeal No. **2754102817**: By D. Bojalad, second by J. Barr.

- Motion Carried – unanimously

Motion - To approve Appeal No. **2747376090**: By J. Barr, second by T. Shippy.

- Motion Carried – unanimously

Motion – To approve Appeal No. **2732256188**: By T. Shippy, second by D. Bojalad.

- Motion Carried – unanimously

Motion – To approve Appeal No. **2676524414**: By D. Bojalad, second by J. Barr.

- Motion Carried – one opposed

Clarification

BeneSys is requesting clarification regarding the eligibility of 2773536805. Attorney Castle to reach out to the City for clarification.

Legal provided a draft letter for approval from the Board to send to Member 2830999539 regarding an overpayment.

Motion – to approve draft overpayment letter and to mail to member: By J. Barr, seconded by T. Shippy.

- Motion Carried – unanimously

Ms. Gjorgjevski provided a copy of the 2020 HRA form for review by the Board.

BeneSys provided the 2020 Meeting Notices for both the Administrative Committee meetings and the Board meetings.

Attorney Castle discussed the request previously discussed regarding the Post 2014 Police & Fire Retiree contributions for Dental and Vision premiums that have been sent to the wrong account and need to be reimbursed to ABS. BeneSys is working on reconciling the contributions sent with information provided by the City prior to sending the reimbursement to ABS.

Unfinished Business

A. Post 1/1/15 Retiree's Health Care coverage

Additional discussions will continue as information is available. Some topics for discussion should include the impact to the VEBA, such as the cost of administration and the impact to the providers.

B. Weiler Settlement Surplus Funds

Legal has not received any further information.

C. Vendor Schedule for RFP

The Board discussed the list of Vendors for the schedule and which to begin with. A draft Actuarial and Benefits Consulting RFP will be provided at the next Administrative meeting.

Motion – To have Legal draft an RFP for Actuarial Consultant and a Benefit Consultant services: By T. Shippy, seconded by D. Bojalad.

- Motion Carried – unanimously

D. Administrative Cost for the Additional HRA Claims

BeneSys provided a copy of the First Amendment to the Administrative Services Agreement that has been reviewed by Legal to the Board for approval.

Motion – To approve and accept the First Amendment as edited by Legal for signature: By T. Shippy, seconded by J. Barr.

- Motion Carried – unanimously

E. Fiduciary Liability Insurance Policy Quotes Update

The Board discussed the premiums for the current policy, Trustee Shippy, Roehl and Legal to research further for quotes from others.

F. Delta Dental & VSP Direct

The Board discussed to move from using COPS Trust and having the payments made directly to Delta Dental and VSP by BeneSys, since BeneSys is handling the file transfers and eligibility.

Motion – To have Delta Dental and VSP use BeneSys directly for billing and eligibility effective January 1, 2020: By T. Shippy, seconded by B. Roehl.

- Motion Carried – unanimously

Trustee Comment/Open Forum - None

Adjournment

Motion – to adjourn by J. Barr, seconded by D. Bojalad

- Motion Carried - Unanimously

Meeting adjourned at 12:34 pm.