

**CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST**



**Admin Committee Meeting Minutes**

**Monday, February 11, 2019**

**9:30 am at RDPFFA Office Sterling Heights Michigan**

**Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296**

<b>Trustees:</b>	<b>Chet Opolski</b>	<b>Chairman</b>
	<b>John Barr</b>	<b>Trustee</b>
	<b>Daniel Bojalad</b>	<b>Trustee</b>
	<b>Brian Roehl</b>	<b>Trustee</b>
	<b>Tracy Shippy</b>	<b>Trustee</b>

**Legal Representation: Aaron Castle**

**BeneSys Representation: Chris Crowley, Samarah Murray & Violet Gjorgjevski**

**Others present:**

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30am

**Motion** – To accept the agenda dated February 11, 2019: By D. Bojalad, seconded by J. Barr.

- Motion Carried – Unanimously

**Legal Report**

No formal report from Legal. Attorney Castle advised that a draft of an Appeal Checklist has been sent to BeneSys to review. BeneSys is working with their appeals department to confirm that checklist provided coordinates with processes currently in place.

**Administrative Report/Administrative Committee Report**

**A. Appeals**

**Motion** – To enter into closed session at 9:39am to address appeals, administrative appeals containing confidential personal health information under HIPAA: By J. Barr, seconded by B. Roehl.

- Roll call vote: Barr – yes  
Bojalad – yes  
Opolski – yes  
Roehl – yes  
Shippy – yes

**Motion** - To come out of closed session at 9:52am: By B. Roehl, second by T. Shippy.

- Motion Carried – unanimously

**Motion** - To recommend the board of directors approve spouse of 2811627319 to enroll for HRA Benefit for 2018 & 2019; pending proper documentation is submitted: By B. Roehl, second by T. Shippy.

- Motion Carried – unanimously

**Motion** - To recommend the board of directors approve 2809675418 request to receive the maximum HRA Benefit of \$295 retroactive for 2018 and moving forward for 2019: By B. Roehl, second by T. Shippy.

- Opposed – J. Barr

- Motion Carried

### **Unfinished Business**

An edited HRA Claim Form was presented by legal which includes all suggestions provided by the Board. BeneSys to update with additional suggestions.

**Motion** - To recommend the board of directors approve the updated HRA Claim Form: By T. Shippy, second by D. Bojalad.

- Motion Carried – unanimously

### **Business Agent Report**

Chairperson Opolski provided feedback from the General Members meeting where Aetna was present to answer questions. BeneSys was not present due to weather conditions.

### **New Business/Open Forum**

Chris Crowley of BeneSys was present to discuss an issue that has come up regarding separate participant and spouse accounts. Mr. Crowley inquired about the history of why the accounts need to be set up separately as that is not a standard practice for BeneSys. He will take the information gained and work with other BeneSys team members to resolve and implement separate accounts.

**Motion** – To recommend the board of directors approve Trustee Brian Roehl the opportunity to speak with Segal Select regarding the Fiduciary Liability rates: By D. Bojalad, seconded by T. Shippy

- Motion Carried – Unanimously

Brief discussion regarding Medical Advantage Plans and rates for 2020, the current rates are locked in for 2 years which would end in 2020. Further discussion regarding implementing additional plans offered by Aetna such as an A & B with a lower deductible and/or out of pocket.

Next Full Board Meeting – February 25, 2019

### **Adjournment**

**Motion** – To adjourn Administrative Committee Meeting: By B. Roehl, seconded by T. Shippy

- Motion Carried – Unanimously

Meeting adjourned at 10:48 am.