

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Meeting Minutes

Monday, August 13, 2018

9:30 am at RDPFFA Office Sterling Heights Michigan
Conference Call In: 1-866-730-7512 Access Code 700275 Host 484296

Trustees:	Chet Opolski	Chairman
	John Clark	Vice Chairman
	Don Taylor	Trustee
	Tom Sheehan	Trustee
	John Barr	Trustee

ABS Representation: Lisa Duncan (T)

Legal Representation: Aaron Castle

BeneSys Representation: Darris Garoufalidis and Violet Gjorgjevski

The meeting was held at the offices of the Retired Detroit Police & Fire Fighters Association

The meeting was called to order at 9:30.

Motion – To accept the agenda dated June 11, 2018: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Admin Committee Meeting minutes – July 9, 2018 – were approved at the full board meeting.

Legal Report

No formal report for Legal. Discussion held on the contract for Greystone regarding custody of the investments funds, the current contract will need to be amended.

Don Taylor advised that he held a conversation with Chris Legghio regarding the funds for the Weiler settlement, Mr. Legghio is still working on this.

Administrator Report/Administrative Committee Report

Motion – To move to closed session for appeal discussion, to protect the individual's privacy rights to his/her protected health information under HIPAA: By T. Sheehan, seconded by J. Clark.

- Roll Call Vote:
 - o Sheehan – aye
 - o Clark – aye
 - o Barr – aye
 - o Opolski – aye
 - o Taylor - aye
- Motion Carried – Unanimously

The Administrative Committee went into a closed session at 9:36 am.

Motion – To move to come out of closed session: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

The Administrative Committee came out of closed session at 10:21 am.

Motion – To recommend to the Full Board the approval of appeals for the below list of members: By D. Taylor, seconded by J. Barr

- a.
- b. ..
- c.

- Discussion held on the responsibility of the board in regards to a person who is currently receiving a credit on the Market Place for insurance, and who is requesting money from the HRA. The board request's that the letter to the member advising them of the outcome of their appeal, must have language advising them that their tax credit could be jeopardized if they receive the reimbursement from their HRA. Legal will review this letter prior to mailing.
 - Motion Carried – T. Sheehan opposes

Motion – To recommend to the Full Board the approval of appeals for the below list of members: By D. Taylor, seconded by J. Barr

- a.

- Motion Carried – Unanimously

Motion – To table the appeal of : pending further information: By J. Barr, seconded by T. Sheehan

- Motion Carried – Unanimously

Unfinished Business

Discussion held on the reaction of the agenda and the minutes, to best protect the PHI information of the members.

It was decided that the current way these items are being presented is the best way to disseminate the agenda and meeting minutes – redaction of all PHI information that is submitted to the board and only placing the members name on the agenda.

Review of appeal letter

Motion – To recommend to the full board, that be allowed to join this VEBA, effective 2-16-2018: By J. Barr, seconded by D. Taylor

- Discussion held: legal will need to amend the Plan Document in regards to the definition of the word "Retiree". It was suggested that the language match the plan of adjustment definition.

Motion Carried – Unanimously

Motion – To have legal draft the amendment for the definition change of the word "Retiree" to present to the full board: By T. Sheehan, seconded by J. Clark

- Discussion held on what happens to those members who were fired from the job, would they be eligible under this new language
- Motion Carried – Unanimously

Motion – To recommend to the full board, the change of language regarding the definition of "Retiree": By D. Taylor, seconded by J. Clark

- Motion Carried – Unanimously

Business Agent Report

Open Enrollment discussion with BeneSys.

The Open Enrollment (OE) period will be October 15, 2018 through November 16, 2018.

The OE meeting dates will be October 18, 2018 and November 2, 2018.

BeneSys will have drafts of the OE materials at the next meeting.

The mailing will go out to members the first week of October.

Although this OE is passive, the board is still going to request that all VEBA members return and "enrollment" form. The purpose is to be able to check to make sure the information on file is correct for each member and to obtain email address and phone numbers for all.

There will be no extra charge for the Widow population.

BeneSys will look into direct deposit for the HRA payments for the plan year 2020.

New Business/ Open Forum

Next Administrative Committee Meeting – September 10, 2018

The September 24th full board meeting date will need to be changed to September 17th

Adjournment

Motion – To adjourn Administrative Committee Meeting: By T. Sheehan, seconded by J. Clark

- Motion Carried – Unanimously

Meeting adjourned at 11:15 am.