



**Police and Fire RHC Trust
Board of Trustees Meeting Minutes**

February 22, 2016

Chet Opolski	Chairman
John Clark	Vice Chairman
Shirley A. Berger	Secretary
Greg Best (T)	Tom Sheehan
Floyd Allen (T)	Don Taylor
Andy Dillion (T)	

The Vice President/Secretary called the Board meeting to order at 9:30 am.

- Roll call of Trustees was held and a quorum was present
- Legal representation present: Aaron Castle
- ABS representation present: Lisa Duncan, Denise Allport and Jim Holevas

Approval of Agenda

Motion made by Allen and seconded by Sheehan to approve minutes of February 22, 2016. Motion carried.

Appointment of Don Taylor

The Board received a letter dated February 4, 2016 from the Retired Detroit Police and Fire Association appointing Don Taylor to the Police and Fire RHC Trust Trustee Board. Motion made by Opolski and seconded by Clark. Motion carried.

Election of Officers – Nominations for elected offices were conducted.

Chairman Chet Opolski - Motion made by Opolski and seconded by Don Taylor. Motion carried.

Vice Chair John Clark - Motion made by Sheehan and seconded by Allen. Motion carried.

Secretary Shirley A. Berger - Motion made by Sheehan and seconded by Allen. Motion carried.

Recording Secretary ABS Representative - Motion made by Clark and seconded by Allen. Motion carried.

Approval of Minutes

Motion made by Sheehan and seconded by Clark to approve February 1, 2016 minutes. Motion carried.

Correspondence

Acknowledgment of Receipt for the Fifth Third account statement for January, 2016, Wilmington account statement for January, 2016 and the Payment of Administrative Expense Resolution. Motion made by Sheehan and seconded by Clark. Motion carried, with D. Taylor abstaining.

Receipts/Disbursement

Aetna	02/01/16-02/29/16	\$ 136,974.05
Aetna	02/01/16-02/29/16	\$ 478,147.24
HAP	02/01/16-02/29/16	\$ 9,365.17
HAP	01/01/16-01/31/16	\$ 778.03
HAP	01/01/16-01/31/16	\$ 256.58
HAP	02/01/16-02/29/16	\$ 898.03
HAP	02/01/16-02/29/16	\$ 256.58
COPS Trust Dental/Vision	01/01/16-01/31/16	\$ 240,898.00
		<u>\$ 867,573.68</u>

ABS, Inc.	January 2016	Administrative Fees	Due Upon Receipt	\$ 42,769.17
ABS, Inc.	February 2016	Administrative Fees	Due Upon Receipt	\$ 29,184.90
Bassett & Bassett	December 2015	Professional Services	2/8/2016	\$ 432.50
GRS	December 2015	Consulting/419538	1/31/2016	\$ 5,762.50
Navia Benefit	January 2016	Runout/10043115	Due Upon Receipt	\$ 50.00
Fifth Third Bank	January 2016	Market Value Fees	Due Upon Receipt	<u>\$ 6,000.00</u>
				<u>\$ 84,199.07</u>

Motion made by Sheehan and seconded by Clark to acknowledge payment of insurance premiums by ABS and to authorize payments of the foregoing administrative invoices. Motion carried.

Legal Report

Mr. Castle presented the legal report. The RHC Trust has paid approximately \$2,106,138.71 in HRA claims through February 16, 2016.

Executive Session Motion made by Sheehan and seconded by Clark to enter executive session to discuss a level two benefit review from Joseph Kukla containing protected health information under HIPAA. The Board entered executive session at 10:45 a.m. The Board exited executive session at 10:52 am.

Motion made by Sheehan and seconded by Taylor to approve the Level Two Benefits Review request from Joseph Kukla with respect to only those HRA claims incurred while he was a participant in the VEBA's HRA Plan (4/1/2016 – 5/31/2016) and allow the submission of additional claims through the end of the HRA Plan's grace period (3/31/2016). Motion carried.

Ethics Policy Mr. Castle presented the draft Board Ethics Policy. He requested that Trustees review, make recommendations and discuss at March 14, 2016 meeting.

Unfinished Business

Trustee Compensation – Taylor submitted a letter indicating that he would not accept compensation. Motion made by Clark and seconded by Allen for counsel to draft an amendment to the Trust Agreement that will allow members to abstain from taking the monthly stipend. Motion carried.

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Appeal by Retiree - There was an appeal by Mr. Martin to receive health care from the RHC Trust. Motion made by Taylor and seconded by Clark to enroll retiree into Aetna effective April 1, 2016. Motion carried.

Adjournment - The meeting was adjourned at 12:37 p.m. Motion made by Sheehan and seconded by Best. Motion carried.

Respectfully submitted,

Shirley A. Berger
Lisa Duncan