

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Admin Committee Meeting Minutes

Monday, January 9, 2023

9:30 am at BeneSys Office, Troy, MI via In-Person and via Conference Call

Trustees:

Chet Opolski
Tracy Shippy
Brian Roehl
Greg Trozak
Dan Bojalad

Role:

Chairman
Vice-Chair
Trustee
Trustee
Trustee

Others present: Rick Kosmack, Trustee (via phone) and Louis Sinagra, Member (via phone)
Kristi Tice, Jennifer Moll, Brian Downs and Kevin Mataway (Fifth Third Bank, In Person)

Legal Representation: Aaron Castle

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby

The meeting was called to order at 9:30 am.

Motion – To accept the agenda dated January 9, 2023: By D. Bojalad, seconded by B. Roehl.

- Motion Carried – Unanimously

Copy of the previously approved Administrative Committee Meeting minutes and Closed Meeting minutes from December 12, 2022 were presented.

Public Comment - None

Legal Report

Mr. Castle presented an updated Professional Advisor and Service Provider Review Schedule for the Admin Committee to review and discuss. It was determined that Graystone Consulting would be reviewed for 2023. Mr. Castle will prepare a draft RFP for the Committee's next meeting and the Committee can then make a recommendation regarding the scope of review.

Mr. Castle gave an update regarding mandating Direct Deposit for HRA Reimbursements. He stated that Michigan does permit this, but the Trust would have to offer a Debit Card Option to members who don't have

a bank account. The Admin Committee discussed incentivizing Direct Deposit as a first step and including Direct Deposit forms and a brief letter explaining the benefits of having Direct Deposit with checks in February 2023 to promote the option. BeneSys will provide a total count of members currently receiving the Direct Deposit and present the information at the Board Meeting. The matter will be added to the agenda for the Board Meeting.

Fifth Third Bank

Kristi Tice, Jennifer Moll, Brian Downs, and Kevin Mataway came in to meet with the Admin Committee to give an overview of bank services provided for the Trust and some alternative options that may be more beneficial. Discussion took place.

Administrative Report/Administrative Committee Report

A. January 2023 Recurring Payments Delayed

Ms. Gjorgjevski updated the Admin Committee regarding the January 2023 Recurring HRA Payments being delayed as Chairman Opolski was already aware. BeneSys is in the process of updating its system to reflect the new HRA Rates and Premium Rates for 2023. There was a delay in this process due to problems with the update. As of date of Admin Committee payments should be going out to members January 10, 2023.

Business Agent Report

Chairman Opolski requested that the November 6, 2023, Admin Committee meeting be moved to November 13, 2023, due to the Firekeepers Event. In addition, he updated the Admin Committee that there was a delay in the Priority Health ID Cards for new enrollees which has been resolved. The issues with the Priority Health OTC cards are still being worked through.

New Business - None

Unfinished Business

A. HRA Reimbursement Direct Deposit Directive

This matter was discussed during the Legal Report.

Correspondence

A. BeneSys Navigator 4th Quarter 2022

B. BeneSys External Penetration Test Summary November 2022

Trustee Comment/Open Forum

Adjournment

Motion – To adjourn the Administrative Committee Meeting: By D. Bojalad, seconded by B. Roehl.

Motion Carried – Unanimously

Meeting adjourned at 10:46 a.m.