

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTHCARE TRUST



Board Meeting Minutes

Monday, June 22, 2020

9:30 am at Office of BeneSys, Inc., Troy, MI via Conference Call in Compliance with Executive Order 2020-48

Trustees:	Chet Opolski (via phone)	Chairman
	Dan Bojalad (via phone)	Trustee
	Tracy Shippy (via phone)	Trustee
	Richard Kosmack (via phone)	Trustee
	Brian Roehl (via phone)	Trustee
	Andy Dillon (via phone)	Trustee

Others present: Burton Carlson, Graystone Consulting (via phone)
Erik Burger, Graystone Consulting (via phone)

Legal Representation: Aaron Castle (via phone)

BeneSys Representation: Violet Gjorgjevski and Jennifer Crosby (via phone)

The meeting was held via conference call at the offices of BeneSys, Inc., 700 Tower Drive, Suite 300, Troy, MI 48098

The meeting was called to order by Chairman Opolski at 9:30 am.

Motion – To accept the agenda for June 22, 2020: *By D. Bojalad, seconded by D. Shippy.*

- Motion Carried – Unanimously

Regular Minutes

Motion – To approve the Regular Meeting minutes from May 18, 2020: *By T. Shippy, seconded by D. Bojalad.*

- Motion Carried – Unanimously

Motion – To approve the Admin Committee minutes from June 8, 2020 and Closed Session Admin Committee minutes from June 8, 2020: *By T. Shippy, seconded by D. Bojalad.*

- Motion Carried – Unanimously

Graystone Financial – Burton Carlson & Erik Burger (via phone)

B. Carlson gave update on B Notes. B Notes remain down but steady at \$81 for the last two months.

E. Burger gave update on Performance stating that it is up by 1.25%.

Financial Reports

BeneSys provided the May 2020 Fifth Third Statement for review. Banking error noted and has been corrected. Correction will reflect on next statement.

BeneSys provided the April 2020 Financial Statements for review.

Motion – to review and accept the Fifth Third and BeneSys Financial Statements as well as pay the Bills for Approval: ***By D. Bojalad, seconded by T. Shippy.***

- Motion Carried – Unanimously

Administrative Reports

Motion – To enter into closed session at 9:50 am to address administrative appeals containing confidential personal health information under HIPAA: By B. Roehl seconded by T. Shippy.

- Roll call vote:
 - Kosmack – yes
 - Bojalad – yes
 - Opolski – yes
 - Roehl – yes
 - Shippy – yes
 - Allen - yes

The Board returned to open session at 10:07 am.

A. Appeals

Motion - To approve Appeal No. **2830571244: By D. Bojalad, second by B. Roehl.**

- Motion Carried – unanimously

Motion - To have legal write letter to member requesting more detail for Appeal No. **2810115928: By R. Kosmack, second by D. Bojalad.**

- Motion Carried – unanimously

Motion – To approve upon confirmation from COPS Trust that enrollment be allowed for Appeal No. **2697584425: By R. Kosmack, second by D. Bojalad.**

B. 2775649783 – Approval of Overpayment Letters

Motion – To approve and mail both letters presented by legal: *By D. Bojalad, second by B. Roehl*

- Motion Carried – unanimously

C. Electronic Document Retention

Legal will generate a formal policy for record retention and present at the next Board Meeting.

D. Adding Newborns – COVID-19 Protocol

Motion – To approve allowing 90 Days rather than 60 Days for supporting documentation to be received for adding newborns due to COVID-19: *by B. Roehl, second by R. Kosmack*

- Motion Carried – unanimously

Legal Report

Mr. Castle informed the Board that he will have a draft of the Outstanding Check Policy and Trust Agreement updates ready for the next Admin Committee Meeting scheduled for July 13, 2020.

Correspondence

BeneSys presented information provided by Priority Health regarding the new Auto Insurance Law in Michigan and how it will affect members.

Business Agent Report

Mr. Opolski stated that he is back working in the office. He also made mention that the number of members interested in his Newsletters has increased.

Mr. Opolski discussed the calls he is receiving, and actions being taken to resolve each as they occur. Priority Health is continuing the no co-pay benefit through the end of 2020. There may also be a credit for the group at the end of 2020.

New Business - None

Unfinished Business

A. 2019 Actuary Update

Mrs. Gjorgjevski informed the Board that Ken Albert will have results for July 2020 Board meeting.

B. Weiler Settlement Surplus Funds

Mr. Castle will follow up on email received by Don Taylor with RDPFFA stating that there is some additional information available.

Trustee Comment/Open Forum –

Chairman Opolski informed the Board that BeneSys remains closed to Walk-Ins and In-Person Meetings through June 30, 2020. There is a possibility they may open for Appointment only starting July 6, 2020 but nothing finalized yet. Meeting protocol for July 13, 2020 will be determined closer to the meeting date.

Adjournment

Motion – to adjourn: ***by D. Bojalad, seconded by B. Roehl.***

- Motion Carried - Unanimously

Meeting adjourned at 10:44 am.